



# Freedom of Information

Request for access to documents

Date: .....

Name: .....

Postal Address: .....

Telephone (business hours): .....

Email: .....

Details of document(s) requested:  
.....  
.....  
.....  
.....  
.....

Form of access preferred: (tick one)

- A copy of the document(s)
- Inspection of the document(s)
- Other (please specify) .....

**An application fee of \$28.40 must accompany this request and further access charges may be applicable for photocopying and processing.**

Send request and cheque or money order (payable to Goulburn-Murray Water) for \$28.40 or credit card details as follows:

**CREDIT CARD DETAILS**

Mastercard     Visa    Expiry Date ..... / .....    Charge : \$28.40

Card Number:  

--	--	--	--	--	--	--	--	--	--

\_\_\_\_\_  
Card Holder's Name

\_\_\_\_\_  
Card Holder's Signature

**SEND TO**

Freedom of Information Officer  
Goulburn-Murray Water  
PO Box 165  
TATURA VIC 3616

Telephone: (03) 5826 3500  
Email: [foi@gmwater.com.au](mailto:foi@gmwater.com.au)

**Collection Notice**

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy and Data Protection Act 2014*. Personal information collected on this form will be used for the purpose of contacting you and administering your freedom of information request. It is usually disclosed to relevant GMW employees to search for documents and to brief relevant officers on FOI activity. Failure to provide the information sought may result in communication delays. You may gain access to and correct your personal information. For further information regarding our privacy policy please refer to our website at <http://www.gmwater.com.au>.