



Application for Boating Activity Exemptions and Exclusion Zones

Marine Safety Act 2010 (Vic) Section 203

Things to know before applying

- This form is to be completed by persons who propose to conduct boating activity / an on-water event on Goulburn Murray Water Managed waters and who wish to apply for:
 - an exemption or modification from the application of provisions of the:
 - *Marine Safety Act 2010 (Vic)*;
 - *Marine Safety Regulations 2023 (Vic)*;
 - State waterway rules; or
 - Regulations made under the *Port Management Act 1995 (Vic)*.
 - an activity exclusion zone (NB: if only applying for an exclusion zone, complete sections A, B & D).
- A waterway manager can only issue boating activity exemptions and exclusion zones in relation to the operation of vessels on waters under its control.
- In order for a waterway manager to meet the requirements under the *Marine Safety Act 2010 (Vic)*, including assessment, government gazette and newspaper notices, you must lodge a complete application and associated documents at least 3 weeks before an event. As best practice, it is recommended you apply 6 weeks before an event.
- If you are conducting a series of events at different waterways, you may need to complete a separate application form for each waterway to address the safety issues for each individual location. As part of your application you will need to provide an assessment of safety risks associated with the boating activity exemption or modification and the proposed risk controls to be implemented to eliminate or reduce those safety risks. Your application cannot be considered without a risk assessment.
- As part of your application you will need to provide supporting documents. Your application cannot be considered until you have provided:
 - **a waterway map showing**, the area of the event, all proposed exclusion zones, safety distances between area of use, shore, infrastructure, direction of traffic, type and location of all infrastructure including markers/ buoys, boat ramps, moored infrastructure and moored vessels and emergency access from the water. The map cannot be hand drawn. Maps must show relevant infrastructure and reference Lat/Long coordinates to WGS84.
 - **A risk assessment**. Provided in Q.27, or attached to the application
 - **Safety Management Plan (SMP)**. If the event is operating under the rules/safety management plan of a national or state recognised body, a copy of the rules or SMP needs to be provided.
 - **Fireworks: WorkSafe Victoria approval and CASA approval (if applicable)**. If fireworks are proposed at the event, you must provide a map detailing the fireworks fall out zones and show minimum separation distances for detonation of fireworks in accordance with reg 147 of the Dangerous Goods (Explosive) Regulations 2022 (Vic).
 - All fireworks applications require a copy of the WorkSafe Victoria approvals and
 - Civil Aviation Safety Authority (CASA) approval may be required, dependant on height & proximity to aerodrome or aircraft flight path.
 - Any other supporting documentation, such as:
 - a **program / running sheet** of the event including set up and breakdown
 - an **emergency plan**
- A minimum of \$20M public liability insurance coverage is required for the event.
- There is no fee to lodge this application.
- If you need additional space to answer the questions in this form, you can attach a separate page referencing your answer to the question number.
- If you are unsure if you require exemptions or modification for your activity, please contact Goulburn Murray Water.

Application for Boating Activity Exemptions and Exclusion Zones

Marine Safety Act 2010 (Vic) Section 212

Section A

Applicant details

1. Business name of person or organisation proposing the event

Click or tap here to enter text.

2. Type of applicant. Are you....

a company

→ What is your ACN?

Click or tap here to enter text.

a sole trader

→ What is your ABN?

Click or tap here to enter text.

an incorporated association

→ Registration number?

Click or tap here to enter text.

another not-for-profit organisation

Other (please specify)

Click or tap here to enter text.

3. Business address

Street number and name

Click or tap here to enter text.

Suburb

Click or tap here to enter text.

State

STATE

Postcode

PCODE

4. Postal address Same as address above

OR

Street number and name/PO box

Click or tap here to enter text.

Suburb

Click or tap here to enter text.

State

STATE

Postcode

PCODE

5. Name of contact person/event manager/coordinator

Click or tap here to enter text.

Business telephone number

Click or tap here to enter text.

Position title

Click or tap here to enter text.

Mobile number

Click or tap here to enter text.

Email

Click or tap here to enter text.

6. Name of contact person at event (if different from above)

Click or tap here to enter text.

Mobile number

Click or tap here to enter text.

Event Details

7. Name of event

8. Name of waterway where event being held

9. Specific location of event on this waterway

10. Date/s of event/s at this waterway.

Note: If you are conducting events at different waterways, you may need to complete a separate application form for each waterway and address the safety issues for each individual location. Consider the need for a contingency/back-up date.

Start Date	Start time		End Date	End time	
	Set Up (am / pm)	Event Start (am / pm)		Event End (am / pm)	Pack Down (am / pm)
Click to enter start date.	00:00 AM/PM	00:00 AM/PM	Click to enter end date.	00:00 AM/PM	00:00 AM/PM
Click to enter start date.	00:00 AM/PM	00:00 AM/PM	Click to enter end date.	00:00 AM/PM	00:00 AM/PM
Click to enter start date.	00:00 AM/PM	00:00 AM/PM	Click to enter end date.	00:00 AM/PM	00:00 AM/PM
Click to enter start date.	00:00 AM/PM	00:00 AM/PM	Click to enter end date.	00:00 AM/PM	00:00 AM/PM
Click to enter start date.	00:00 AM/PM	00:00 AM/PM	Click to enter end date.	00:00 AM/PM	00:00 AM/PM
Click to enter start date.	00:00 AM/PM	00:00 AM/PM	Click to enter end date.	00:00 AM/PM	00:00 AM/PM

If you have more than 6 event dates, please attach a separate spreadsheet with all applicable scheduling information

Consider the need for a contingency/back-up date.

Click to enter back-up date.	00:00 AM/PM	00:00 AM/PM	Click to enter back-up date.	00:00 AM/PM	00:00 AM/PM
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11. Type of activity at this event (choose all that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Water-skiing/wakeboarding | <input type="checkbox"/> Rowing | <input type="checkbox"/> Canoeing/kayaking |
| <input type="checkbox"/> Power boating | <input type="checkbox"/> Sailing | <input type="checkbox"/> Dragon boat/outrigger |
| <input type="checkbox"/> Fishing | <input type="checkbox"/> Rescue for swimming, etc | <input type="checkbox"/> Fireworks over water |
| <input type="checkbox"/> Other (please specify below) | | |

12. Detailed description of boating activity/event. This is a requirement of the Marine Safety Act and assists in determining what exemptions may be required. Include details of:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Activity type (e.g. display, competition, regatta, racing) • style of competition/racing (e.g. time trial, head-to-head, laps) • length of course, how many per race/display | <ul style="list-style-type: none"> • starting method (e.g. wave start, gate start) • level of participants expertise (e.g. novice, elite, amateur, professional) • types/classes of vessels involved |
|--|---|

Expected number of participants:	# Ppl	Max. number vessels on the water at any one time:	# Vessels
Activity type (e.g. display, competition, regatta, racing) Style of competition/racing (e.g. time trial, head-to-head, laps) Length of course, how many per race/display Starting method (e.g. wave start, gate start) Level of participants expertise (e.g. novice, elite, amateur, professional) Types/classes of vessels involved Types of rescue vessels.			

Section B

Exclusion Zone(s)

13. Are you seeking an exclusion zone for any part of the waters for your boating activity/on-water event?

Yes → You will need to show the area of all exclusion zones on a map, clearly outlining the exclusion zone perimeter and key features of the activity setup.

No → Go to Question 14

Describe of the area(s) of water for which you are proposing exclusive use for your activity.

Describe the exclusive use area: Use easily identifiable landmarks where possible, or outline long/lat coordinates if it will assist in being clear about the activity area

How are you proposing to manage the exclusion zone?

- How will the zone be identified on the water? (i.e. type and quantity of signs/markers)

Click or tap here to enter text.

- How and who will be monitoring and enforcing the zone?

Click or tap here to enter text.

- What procedure is in place for unauthorised vessels or persons entering the zone?

Click or tap here to enter text.

- How will the zone be communicated to waterway users ahead of the activity and during?

Click or tap here to enter text.

14. Will you be operating with a Set Aside in place under the Port Management Act?

No

Yes → You will need to show the Set Aside area on a map, clearly outlining the perimeter and key features of the activity setup.
Describe below the area(s) of water for which you are enacting a set aside for your activity

Describe the event area: Use easily identifiable landmarks where possible, or outline long/lat coordinates if it will assist in being clear about the activity area

Section C

Exemptions/modifications for waterway rules/equipment:

Vessel operating and zoning rules

15. Are you applying for exemptions or modifications to the State waterway rules or specific Scheduled waterway rules as detailed in the Vessel Operating & Zoning Rules for the waterway?

No → Go to question 16.

Yes → In the table below specify the exemptions or modifications sought, the reason why you are requesting them and what control measure(s) you will put in place to mitigate the hazards or risks to safety that may be presented by the granting of the exemption or modification. To do this you will need to undertake a risk assessment (see question 26).

Exemption/modification sought	Reason(s) for exemption/modification	*Control measure(s) to mitigate hazards/safety risk
State Waterway Rules		
Vessels travelling at speeds greater than 5 knots: <input type="checkbox"/> within 50m of a person in water (cl 2a) <input type="checkbox"/> within 50m of another vessel (cl 2c)	Reason for exceeding 5kts/50m of a person. Reason for exceeding 5kts/50m of another vessel.	Control measures for exceeding 5kts/50m of a person Control measures for exceeding 5kts/50m of another vessel
<u>Inland waters</u> <input type="checkbox"/> within 50m of the water's edge (cl 3a) <input type="checkbox"/> within 50m of a fixed or floating structure (cl 3b)	Reason for exceeding 5kts/50m of the water's edge. Reason for exceeding 5kts/50m of a fixed/floating structure.	Control measures for exceeding 5kts/50m of the water's edge Control measures for exceeding 5kts/50m of a fixed/floating structure
<u>Coastal waters/ enclosed waters</u> <input type="checkbox"/> within 200m of water's edge (cl 4a) <input type="checkbox"/> within 50m of wharf, jetty, slipway, diving platform or boat ramp (cl 4b)	Reason for exceeding 5kts/200m of the water's edge. Reason for exceeding 5kts/50m of a wharf, jetty, slipway, diving platform or boat ramp.	Control measures for exceeding 5kts/200m of the water's edge Control measures for exceeding 5kts/50m of a wharf, jetty, slipway, diving platform or boat ramp
Vessels towing a person: <input type="checkbox"/> without an observer (cl 19a, reg 60) <input type="checkbox"/> more than 3 persons (cl 19b) <input type="checkbox"/> 1hr after sunset & 1hr before sunrise (cl 19c)	Reason for towing without an observer. Reason for towing more than 3 persons. Reason for towing 1hr after sunset or 1hr before sunrise.	Control measures for towing without an observer Control measures for towing more than 3 persons Control measures for towing 1hr after sunset or 1hr before sunrise
<input type="checkbox"/> Other (please specify)	Click or tap here to enter text.	Click or tap here to enter text.
Scheduled Waterway Rules (at the waterway where activity is being held)		
<input type="checkbox"/> Schedule No. ## Specify clauses/rules/zones for exemption: (e.g. Clause ## – area restricted to 5 knot speed limit) ##. ##.	Click or tap here to enter text. Click or tap here to enter text. Click or tap here to enter text.	Click or tap here to enter text. Click or tap here to enter text. Click or tap here to enter text.

* List control measures for each exemption/modification sought, these must be detailed, specific and relevant to each exemption.

Safety equipment

16. Are you applying for exemptions or modifications for recreational vessel safety equipment requirements?
 The equipment you need on Victorian waters varies according to the type of vessel you are operating and the type of waterway you are on. For safety equipment carriage & wear requirements refer to the Victorian Recreational Boating Safety Handbook or Safe Transport Victoria's website: [Safety equipment | Transport Safety Victoria](#)

No → Go to question **17**.

Yes → In the table below specify the exemptions or modifications sought, the reason why you are requesting them and what control measure(s) you will put in place to mitigate the hazards or risks to safety that may be presented by the granting of the exemption or modification.

Exemption/modification sought	Reason(s) for exemption	*Control measure(s) to mitigate hazards/ safety risk
Lifejackets		
<input type="checkbox"/> Requirement to carry a lifejackets for each person onboard and being towed.	Reason for not carrying a lifejacket	Control measures for not carrying a lifejacket
<input type="checkbox"/> Requirement to wear a lifejacket for persons onboard and being towed	Reason for not wearing a lifejacket	Control measures for not wearing a lifejacket
<input type="checkbox"/> Lifejacket does not meet specified standard Modification required:	Reason for differing standard lifejackets. eg superseded Australian Standards lifejackets worn by competitors	Control measures for differing standard lifejackets
Minimum safety equipment		
Inland, enclosed & all coastal waters		
<input type="checkbox"/> Waterproof torch	Reason for not carrying a waterproof torch.	Control measures for not carrying a waterproof torch.
<input type="checkbox"/> Bailer	Reason for not carrying a bailer.	Control measures for not carrying a bailer.
<input type="checkbox"/> Bucket with lanyard	Reason for not carrying a bucket with lanyard.	Control measures for not carrying a bucket with lanyard.
<input type="checkbox"/> Fire extinguisher (if carrying fuel)	Reason for not carrying a fire extinguisher.	Control measures for not carrying a fire extinguisher.
<input type="checkbox"/> Oars (vessels up to 4.8m only)	Reason for not carrying oars.	Control measures for not carrying oars.
Other (please specify)		
<ul style="list-style-type: none"> • EPIRB, PLB, Flares or VHF Radio (enclosed waters). • Flares (coastal waters <2nm) • EPIRB, VHF Radio, Distress Rocket/Flares, Compass (Coastal waters >2 nm) • Lifebuoys (vessels >8 m) • Anchor (enclosed & all coastal waters) <input type="checkbox"/> Item: List item(s).	Click or tap here to enter text. Click or tap here to enter text.	Click or tap here to enter text. Click or tap here to enter text.

* List control measures for each exemption/modification sought, these must be detailed, specific and relevant to each exemption

Other legislation

17. Are you seeking any other exemptions or modifications besides the vessel operating and zoning rules and safety equipment, such as *Marine Safety Act 2010 (Vic)*, *Marine Safety Regulations 2023 (Vic)* or regulations made under the *Port Management Act 1995 (Vic)*?

No → Go to question 18.

Yes → In the table below specify the exemptions or modifications sought, the reason why you are requesting them and what control measure(s) you will put in place to mitigate the hazards or risks to safety that may be presented by the granting of the exemption or modification.

Exemption/modification sought	Reason(s) for exemption	*Control measure(s) to mitigate hazard/safety risk
<input type="checkbox"/> Marine Safety Act 2010 Specify clauses for exemption: Click or tap here to enter text.	Reason for exemption.	Control measures for exemption.
<input type="checkbox"/> Vessel registration <input type="checkbox"/> Marine licence <input type="checkbox"/> Marine licence conditions	Reason for exemption.	Control measures for exemption.
<input type="checkbox"/> Marine Safety Regulations 2023 Specify clauses for exemption: Click or tap here to enter text.	Reason for exemption.	Control measures for exemption.
<input type="checkbox"/> Regulations made under the Port Management Act 1995 Specify clauses for exemption: Click or tap here to enter text.	Reason for exemption.	Control measures for exemption.

Section D

Previous history

18. Has this activity/event been held previously?

No → Go to question 20.

Yes → Is it an annual event No Yes

19. Have there been any marine safety incidents in previous events? (Such as collision, capsized, injury, involved emergency response)

No

Yes → Provide a summary of the safety incidents (date, what happened and who involved) and explain what measures you have implemented to prevent the same type of incident happening again.

Click or tap here to enter text.

Risk management

National or State recognised body – Safety Management Plan

20. Is this event operating under the rules/safety management plan (SMP) of a national or state recognised body? (e.g. Yachting Australia, Rowing Victoria, Australian Power Boat Association)

No → Go to question 21.

Yes → Name of body

Click or tap here to enter text.

Are there any amendments to these rules/SMP for this event?

No

Yes → Provide details of the amendments for this event

Click or tap here to enter text.

Water infrastructure

21. During this event will there be any infrastructure installed on water for this event? (e.g. buoys, pontoons, moored vessels, markers, etc)

No → Go to question 22.

Yes → List the number and type of infrastructure that will be on the water (e.g. 5 buoys, 1 ski jump)

Click or tap here to enter text.

What measures will you implement to minimise the safety risks associated with the use of or collision/impact with the infrastructure?

Click or tap here to enter text.

Rescue, emergency and first aid services

22. What rescue, emergency and first aid services will be provided for this event? Provide details of the number, type (e.g. 2 rescue boats, 2 qualified first aid officers, 1 paramedic) and how they will be identified

Click or tap here to enter text.

What criteria was used to determine the type and number of rescue, emergency and first aid services provided? For example, the number rescue vessels required to reach a number of people in the water at any one time, severity of injuries.

Click or tap here to enter text.

Communications

23. What communication systems will you have to communicate with participants, event marshals, safety boats, the public, emergency services and other vessel operators?

Click or tap here to enter text.

What measures will you implement if the communication systems (including emergency alarm) fail?

Click or tap here to enter text.

Cancellation policy

24. Outline the cancellation policy and/or weather condition thresholds for your event to be cancelled, relocated or postponed.
- Identify the conditions/tolerances, such as temperature, wind strength/direction, wave height, visibility, water quality, flood rating or other measurable factors that will determine when cancelling/contingency plan implemented.

Click or tap here to enter text.

Notification

25. Will your event utilise the land surrounding the waterway?

No → Go to question 26.

Yes → Please name the relevant land manager(s) below and ensure you have appropriate permission and that they have been informed of the activity and communications plan.

Click or tap here to enter text.

26. How will you advise other users of the waterway that an event is planned or underway, and operating with a boating activity exemption in place?

- Outline methods of communication **prior** to the activity. Eg advertising, mail drops, notify clubs, signage

Click or tap here to enter text.

- Outline methods of communication **on the day of** the activity. Eg signage, flags, buoys

Click or tap here to enter text.

Risk assessment

27. Risk assessment

The key steps of a risk assessment process and the matrix below provide a basic framework for identifying and measuring risk.

- Identify and consider each of the hazards/risks associated with the activity/event. What can happen, how it can happen given a number of different circumstances, or in conjunction with another hazard?
- Identify the Likelihood of each hazard/risk occurring. Is it Almost Certain, Likely, Moderate, Unlikely or Rare? Identify what the Consequence would be. Would it be Insignificant, Minor, Moderate, Major or Catastrophic?
- Match the Likelihood score and the Consequence score to determine the Risk Rating. Is it High, Significant, Moderate or Low? Any identified Risk Rating in the Moderate, Significant or High categories require some form of control measure to reduce the risk.
- Identify and record the control measures that are already in place to reduce the level of risk associated with the hazard and determine if any additional controls are required to reduce the risk to an acceptable level. Include both preventative controls (to prevent a hazard from occurring) and mitigating controls (to reduce the degree of harm in the event of a hazard or incident occurring). Ensure that the number and effectiveness of controls reflect the level of risk.
- Re-assess the risk rating for each identified hazard/risk taking into account the specified control measures.

The controls measure identified in relation to any exemptions should also be included at questions 13, 14, 15.

Risk assessment matrix

		Consequence (C)				
		Insignificant First aid	Minor Medical treatment	Moderate Hospitalisation	Major Single death/ multiple injuries	Catastrophic Multiple deaths
Likelihood (L)		1	2	3	4	5
Almost Certain Event expected to occur	5	Moderate 5	Significant 10	High 15	High 20	High 25
Likely Event may occur	4	Low 4	Moderate 8	Significant 12	High 16	High 20
Moderate - Event may occur once in 3 events	3	Low 3	Moderate 6	Moderate 9	Significant 12	High 15
Unlikely - Event may occur once in 10 events	2	Low 2	Low 4	Moderate 6	Moderate 8	Significant 10
Rare - Event occurs only in exceptional circumstance	1	Low 1	Low 2	Low 3	Low 4	Moderate 5

Examples of some of the risks may include:

- **Collision:** Collision between: vessel/vessel, vessel/structure, vessel/bank, vessel/person, fixed or floating object, overhead obstruction/wires, submerged object.
- **Person overboard.**
- **Capsize/swamping.**
- **Vessel Failure:** Catastrophic failure, (loss of steering or power) that may result in harm to occupants of vessel, other vessels or onlookers – consider speed of vessels.
- **Fire: Vessels and water infrastructure.**
- **Propeller Injury:** Injury to a participant from a vessel's propeller.
- **Debris in water** causing hazard to other participants, users or vessels.
- **Low light restricted visibility:** Event to be conducted in low light/visibility, twilight or dark. Consider requirement for navigation lights, impact on rescue.
- **Black water restricted visibility:** Consider potential that the water turbidity, colour or available daylight might prevent seeing someone in the water or under the surface.
- **Delay to event causing impact on exclusion zone/event area:** Consider potential that the event may be delayed or run overtime, be late to start, or be required to pause for unanticipated activities. Consider the likely impact on safety of the event.
- **Unregistered vessels or unlicensed operators:** The potential that unregistered vessels or unlicensed operators of powered vessels will be present.
- **Un-official Vessels/swimmers: Large crowds expected on the banks/waters edge** Vessels or swimmers/spectators not involved in the event to enter the area where the event is to be held.

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Hazard/Risk: Identify, record and assess the hazards and risks to safety specific to this activity/event	Initial L	Initial C	Initial Risk Rating (LxC)	Preventative controls List control measures in place to prevent a hazard from occurring and reduce the risks to safety identified	Revised L	Revised C	Revised Risk Rating (LxC)	Mitigating controls List control measures to reduce the degree of harm in the event of an incident occurring
Example <i>Collision between two competing vessels operating at high speed</i>	4	4	16	<i>Racing boats travelling in same direction around circuit. Racing rules in place regarding holding your lane, overtaking and minimum distances. Maximum of 8 vessels per race. Vessel drivers are experienced. All competitors must attend briefing.</i>	2	4	8	<i>Rescue boats on course at all times when racing. Paramedic stationed on a rescue boat. Personal protective equipment worn by occupants of competing vessels (lifejacket, helmet, race suit).</i>
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.
Hazard/Risk.	#	#	#	Preventative Controls.	#	#	#	Mitigating controls.

Fireworks

28. Will this event have fireworks?

No → Go to question 29.

Yes → You will need to show the fireworks minimum separation distances on a map to be provided with this application and also provide a copy of the WorkSafe Victoria approvals.

Public liability insurance

29. What is the amount of public liability insurance coverage you hold for this event? (minimum \$20M)

\$

Declaration and signature

30. I declare that:

- I am authorised to make this request on behalf of the event proponent.
- To the best of my knowledge the contents of this form and any attachments are true and correct.
- I will advise Victoria Police and Safe Transport Victoria in writing of any reportable marine incidents that occur during the event.
- All vessels involved in the event will be either registered commercially or recreationally and vessel operators (including officials and participants) are appropriately licensed or qualified.
- An emergency plan is in place to adequately supply emergency services during the event and all emergency personnel are briefed, familiar with the area of operation and appropriately licensed or qualified.
- A cancellation policy will be implemented when the safety risk is deemed too high to go ahead with the event.
- Adequate public liability insurance is held for this type of event.
- If fireworks are conducted at the event, I have the appropriate approvals from WorkSafe Victoria, and CASA (if applicable), and have the appropriate pyro-technician licences. The fireworks will be conducted in accordance with reg 147 of the *Dangerous Goods (Explosive) Regulations 2022 (Vic)*.
- I understand it is an offence under section 305 of the *Marine Safety Act 2010* to provide any false or misleading information and that penalties apply.

I understand that failure by the event organiser and participants to comply with the undertakings made in this application may result in legal proceedings and the cancellation of the event.

I acknowledge that if lodging this request electronically, the waterway manager will accept this communication as containing my signature for the purposes of the *Electronic Transactions (Victoria) Act 2000 (Vic)*.

Signature of applicant (if lodging electronically, type name and signature here)

Date

Name

Position

Attachments

As part of the application, you must attach the following supporting documentation:

Mandatory documents

Waterway map Hand drawn and incomplete maps will not be considered. The map must show relevant infrastructure and reference Lat/Long coordinates. The map must also show:

- the area of the event.
- all exclusion zones required.
- all safety distances between area of use, shore, infrastructure.
- direction of traffic.
- type and location of all infrastructure including Markers/ buoys, boat ramps, moored infrastructure and moored vessels.
- emergency access from the water.

If fireworks are proposed at the event, you must provide:

- On the waterway map (or a separate map), details of the fireworks fall out zones (FX only) showing minimum separation distances for loading/transportation and detonation of fireworks in accordance with the *Dangerous Goods (Explosive) Regulations 2022* (reg 147).
- A copy of the WorkSafe Victoria approvals, and if applicable CASA approvals.

If the event is operating under the rules/safety management plan (SMP) of a national or state recognised body, you must provide:

- A copy of the rules/safety management plan (if you have not already provided to ST-Vic within the last 12 months).

Cancellation policy

- If you have not provided your cancellation policy at question 24, attach it as a separate document.

Optional documents to support your application

- Full program/running sheet of the event including set up and breakdown.
- A copy of your emergency plan.

How to lodge

Send your completed form and any attachments:

By email to: events@gmwater.com.au OR By post to: Goulburn Murray Water PO Box 165. Tatura Vic 3616

What happens next?

- The waterway manager will assess your application and may forward it (and the required Notification/ declaration/ notice) to Safe Transport Victoria (ST-Vic). ST-Vic has 28 business days in which to respond.
- You may be required to provide further information to support your application.
- The waterway manager will notify you of the decision.
- If granted, the exemption declaration will be published on the waterway manager's website and must be circulated to participants, and if applicable, an exclusion zone notice will be published in the Victorian Government Gazette.
- You will be provided copies of the declaration and/or notice and will be required to publish and distribute in the methods outlined by you in Q13/26 on this application.