



Application for Land Dealing Enquiries/Technical Assessment

This form should be used for the following: *(Check the appropriate box)*

- ☐ **Purchasing GMW Land** – All sale of GMW surplus land is governed by the [Victorian Government Land Transactions Policy](#). In most instances we cannot deal with individuals or entities without Ministerial Approval. [Click here](#) for more information before submitting your enquiry. *(Complete Sections 1-3, 7 & 8)*
- ☐ **Letters of Consent** – Required to register a transfer of land, plan of subdivision or refinancing. *(Complete Sections 1-4 & 8)*
- ☐ **Easements** – on Title in favour of GMW. *(Complete Sections 1-4 & 8)*
- ☐ **Caveats** – withdrawal from Title. *(Complete Sections 1-4 & 8)*
- ☐ **Development/Planning Enquiries** - Any other Development Enquiry seeking preliminary planning advice. eg. Subdivisions, dwellings, mining applications, rural industry, group accommodation, sheds. *(Complete Sections 1-3, 5 & 8)*
- ☐ **Agreements** – eg. Section 173. *(Completion Sections 1-3 & 6-8)*
- ☐ **Other (including Copy of Record)** – *(Complete Sections 1-3, 7 & 8)*

Additional fees may apply subject to assessment:

- Technical Assessment/Advice – all land enquiries for High Risk or Complex Applications.
- Priority Request.
- Title & Instrument Searches.

Please note, this form should not be used for:

- **Connections Agreement Land Enquiries** - please forward your enquiry to: reception@gmwater.com.au, Att: Connections Property Services
- **VicSmart Applications** – [click here](#)

Application Check List

Complete the checks throughout the application. Incorrect information may result in refusal of your application.

Your application will be returned if it is illegible or incomplete.

- ☐ Complete the form in full ensuring all relevant information is provided.
- ☐ Include copy map.
- ☐ Ensure ALL applicants/landholders have signed the form.
- ☐ Email the application form & fee, and any required documentation for
Letters of Consent/Easements & Caveats to: propertylanddealings@gmwater.com.au or for
Development/Planning Enquiries & Agreements to: planning.referrals@gmwater.com.au

Assistance with completing the application form

How do I get more information or assistance with completing this form?

If you need further assistance contact the Property Services team between 8.00am and 4.45pm Monday to Friday

Telephone: 1800 013 357 (free call from most fixed line phones)

Fees

Refer to: **Our Price List – “Recreation and Land Management Miscellaneous Fees”** [HERE](#)

GMW can only provide advice based on the information provided with this application. The applicant acknowledges that the information provided by GMW is to best of GMW's knowledge at the time of processing and may be subject to change at any time. Please allow 21 days for processing.

SECTION 1 - Applicant/s Details

Name: Reference:

Organisation (if any):

Postal Address: Post Code:

Telephone number: () Mobile number:

Email:

Do you act for the: ☐ Vendor ☐ Purchaser ☐ Agent/Other

SECTION 2 - Landowner Details (if different to Applicant)

Please list full names, initials are not acceptable

Landowner No 1: (Individual or company name).....

Landowner No 2: (Individual or company name).....

Additional landowners:

Additional landowners:

Postal address: Post Code:

Telephone number: () Mobile number:

Email:

(Not relevant to Planning/Development or Agreement Enquiries)

If the application is on behalf of a Company : -

☐ Attach a copy of the current Company Extract produced within the last three months

OR

☐ GMW can obtain a Company Extract on your behalf – Additional Charge – **Company Search.**

SECTION 3. Property Details/Other Relevant Land

Property Address:

Volume	Folio	Lot Number	Plan Number	Crown Allotment	Section	Parish
.....
.....
.....
.....

Other Relevant Land Information:

Account #: Lease/Licence #:

Details of other relevant agreements (if applicable). eg. Lease/Licence on GMW land.

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- ☐ Attach a copy of the relevant Certificate of Title/s (Registered Search Statement & Plan) produced within the last three months for all land/s.
- OR
- ☐ GMW can obtain a Certificate of Title/s (Registered Search Statement & Plan) on your behalf – Additional Charge **Title Search.**

SECTION 4. Letter of Consent / Easements / Caveats

- ☐ Letter of Consent ☐ Easement ☐ Caveat

Instrument No:

Name of relevant parties (if different from section 1 & 2):

.....

Please describe your request

.....

- ☐ Attach a copy of the relevant Instrument for Easements & Caveats.
- OR
- ☐ GMW can obtain the instrument on your behalf – Additional Charge **Title Search.**

SECTION 5. Development/Planning Enquiry

Type of Proposal

(eg. new dwelling, dwelling extension, shed or subdivision)

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Relevant Detail regarding the Proposal

.....

.....

.....

.....

Details of Pre-Application meeting with Council (if applicable):

Planning Officer:..... Date:

Planning Permit Reference (if applicable):

Is reticulated (town) sewer available to this site? ☐ Yes ☐ No

Land size (if known): ha or m2

GMW will require the following information to enable your request to be processed:

☐ Site plan, clearly showing:

- Location, shape and size of the site
- The location of any existing/proposed buildings onsite
- Proximity of any waterways, drainage lines, bores or dams on/near the site and the distance of these water features from the proposed development and septic tank/wastewater disposal area (if applicable and if known)

☐ Any design/dwelling plans for the proposal (if applicable)

SECTION 6. Agreements eg. Section 173

Planning Permit No.

Council:

Parties to the Agreement:

SECTION 7. Other

Describe your request:

.....

.....

.....

.....

SECTION 8. Declaration of Applicant/s

I/we confirm that the information supplied in this application is complete and correct to the best of my/our knowledge.

I/we understand and acknowledge that consent is required from me for GMW to release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation.

I/we approve GMW to have discussions with relevant third parties such as DELWP, Local Government and other stakeholders relevant to the application including the proponent and consultancy agencies.

I/we acknowledge that GMW may release information contained in this application, at the discretion of GMW to external parties and organisations in accordance with relevant legislation. I/we approve GMW to have discussions with appropriate third parties such as the Designers, Engineers and Contractors as necessary.

Applicant/Landowner 1. Date: Signature: Printed name: ACN No: (If a Company) Position (e.g. director):	Applicant/Landowner 2. Date: Signature: Printed name: ACN No: (If a Company) Position (e.g. director):
Additional Applicant/Landowner: Date: Signature: Printed name:	Additional Applicant/Landowner: Date: Signature: Printed name:

Office Use Only:

Date application submitted:

Pre-planning permit reference:

Protecting your Privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the Privacy & Data Protection Act 2014. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non-acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at www.gmwater.com.au or call 1800 013 357 to obtain a copy of this policy.

Credit Card Form



Application Payments

To pay your application fee by credit card, please complete this form and return with the application to;



Goulburn-Murray Water
Po Box 165
TATURA VIC 3616



reception@gmwater.com.au



(03) 5826 3334

Credit Card Details

☐

Mastercard

☐

Visa

Card Number

Expiry Date

Amount \$

Card Holders Name

Card Holders Signature

Application Details

Type of Application:

Property Owner:

Property Address:

This page will be destroyed by Goulburn-Murray Water once your credit card transaction has been processed.

Note: Please put the correct payment fee amounts for the relevant application. Fees are available on the Goulburn-Murray Water website www.gmwater.com.au or at your local Customer Service Centre.

Protecting your privacy

Goulburn-Murray Water protects your privacy by collecting and handling your personal information in accordance with the requirements of the Privacy and Data Protection Act 2014 (Vic). Personal information collected on this form will be used for the purpose of processing your credit card payment and will be destroyed once your payment has been processed. It will be disclosed to relevant staff in regard to the purpose for which it was provided. Failure to provide accurate or complete information may result in processing delays. You are able to request access to your personal information by applying under the Freedom of Information Act 1982. For further information regarding Goulburn-Murray Water's privacy policy please refer to our website.