

## Amalgamate Licences to Take and Use Water and Operate Works

Form suitable for use for Surface Water or Ground Water Properties

### What is this application form for?

Use this form to make application form to amalgamate a number of Licences to Take and use Water and to Operate Works.

This application combines the requirements for the amalgamation of two or more:

- Licences to Take and Use Water section 51 *Water Act* 1989 (Vic) and
- Licences to Operate Works section 67 *Water Act* 1989 (Vic)

### Application Check List

Complete the checklist. Incorrect information may result in your application being refused.  
**Your application will be returned if it is ineligible or incomplete.**

Read the accompanying explanatory notes and refer to the current fee schedule (which can be obtained by calling 1800 013 357 or downloaded from [www.gmwater.com.au](http://www.gmwater.com.au)) before you fill out the form.

Lands are contiguous (You cannot proceed if the lands are non-contiguous).

Complete the form in full ensuring all relevant information and documentation is provided.

Payments of any overdue charges have been made to GMW. Please contact Accounts Receivable on 1800 013 357 to confirm charges.

Company Extract produced within the last twelve months if the current or proposed licensee is a Company.

Current copy of titles not more than 12 months old stating current ownership if the land the land has changed description since the licence was created.

The Statutory Declaration stating the properties are being operated as a single farming and financial enterprise has been completed, signed, witnessed and is attached (if applicable)

The Application has been completed, signed by ALL persons listed on the land title/s, and is attached.

Send the form, any required documentation and the application fee to: Goulburn-Murray Water, PO Box 165, TATURA, VIC 3616 or email to [licensingadmin@gmwater.com.au](mailto:licensingadmin@gmwater.com.au)

Goulburn-Murray Water accepts payment by cheque or credit card.

## 1. LICENCES TO BE AMALGAMATED (Tick Licence type)

Licences to Take and Use Groundwater

Licences to Take and Use Surface Water (Unregulated)

## 2 DETAILS OF CURRENT LICENCES

| Licence 1  | Licence 2  |
|--|--|
| Licence number.....  | Licence number.....  |
| Individual or Company name & ACN<br><i>Please list full names, initials are not acceptable</i> | Individual or Company name & ACN<br><i>Please list full names, initials are not acceptable</i> |
| Name 1:.....   | Name 1:.....   |
| Birth Date: .....  | Birth Date.....  |
| ACN.....   | ACN.....   |
| Name 2:.....   | Name 2:.....   |
| Birth Date: .....  | Birth Date.....  |
| ACN.....   | ACN.....   |
| Name 3:.....   | Name 3:.....   |
| Birth Date: .....  | Birth Date.....  |
| ACN.....   | ACN:.....  |
| Name 4:.....   | Name 4:.....   |
| Birth Date: .....  | Birth Date.....  |
| ACN.....   | ACN:.....  |

If you need further space to write your property or ownership details, please copy this page and attached to back of the application.

## 2. DETAILS OF THE NEW AMALGAMATED LICENCE

### Declaration

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information.

I acknowledge that GMW may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation. I approve GMW to have discussions with relevant third parties such as the Irrigation Designer, Engineers and Contractors as necessary. I acknowledge that I have read and understand the accompanying explanatory notes and accept the terms and conditions contained therein.

New Licence holder name.....

Signature.....

New Licence holder name.....

Signature.....

New Licence holder name.....

Signature.....

New Licence holder name.....

Signature.....

Property address.....

.....

Mailing address.....

.....

Phone/Mobile .....

Email .....

All land parcels, works, rates, use type and volumes included on the nominated Licences will be combined in the amalgamated Licence.

**Note: If any land is not in the ownership of the licensee/s please complete "PROFORMA FOR CONSENT OF LAND OWNER/ OCCUPIER/ CROWN LAND MANAGER" attachment.**

| Bore/Pump/ Service Point Number: | Proposed Extraction Rate (ML/Day) | Volume Requested | Use Type |
|----------------------------------|-----------------------------------|------------------|----------|
|                                  |                                   |                  |          |
|                                  |                                   |                  |          |
|                                  |                                   |                  |          |
|                                  |                                   |                  |          |
|                                  |                                   |                  |          |
| Total Volume of new licence:     |                                   |                  |          |

**DECLARATION OF COMPANY**

**Please note:** If the applicant is a Company, please ensure that the form is signed by two directors, alternatively one director and one secretary, unless there is a sole director and secretary of the company

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information.

I acknowledge that GMW may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation. I approve GMW to have discussions with relevant third parties such as the Irrigation Designer, Engineers and Contractors as necessary. I acknowledge that I have read and understand the accompanying explanatory notes and accept the terms and conditions contained therein.

Signed by Company (name) .....

ACN .....

in accordance with section 127(1) of the *Corporations Act 2001* by being signed by those persons duly authorised to sign on behalf of the company:

.....  
Director (signature)

.....  
Name: (print)

Position: .....

Address: .....

.....

.....

Date: .....

.....  
Director/Secretary (signature)

.....  
Name: (print)

Position: .....

Address: .....

.....

.....

Date: .....

## General information and explanatory notes (retain for future reference)

### How do I get more information or assistance with completing this form?

Read the information included below, and if you need further assistance contact the Licensing Unit between 8.00am and 4.45pm Monday to Friday

Telephone: 1800 013 357 (free call from most fixed line phones)

Facsimile: (03) 5826 3334

Email: [licensingadmin@gmwater.com.au](mailto:licensingadmin@gmwater.com.au)

### Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the Privacy & Data Protection Act 2014. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at [www.gmwater.com.au](http://www.gmwater.com.au) or call 1800 013 357 to obtain a copy of this policy.

### What is the purpose of amalgamating licences?

If a property is being operated as a single farming and financial enterprise and currently has a number of licenses covering multiple land parcels, the licensees may apply to amalgamate the licenses into a single licence. Existing licenses may only be amalgamated into one licence if the following conditions are met:

- The total volume of the amalgamated licence is equal to the volume of the existing licenses.
- The lands currently included on the various licenses to be amalgamated must be contiguous to each other. That is the boundary of each land parcel must touch the boundary of at least one of the other parcels.
- The properties must be operating as a single farm or financial enterprise

### Why do I need a Licence to Take and Use Groundwater and Operate Works?

Under the provisions of the *Water Act 1989 (Vic)*, any person who wishes to take and use water must first obtain a licence to take and use water and operate the works.

### What does a Licence to Take and Use Water and a Licence to Operate Works authorise?

A Licence to Take and Use water authorises the licensee to extract water and use it for irrigation, commercial or other purposes. A licence to operate works authorises the licensee to use the works to extract water for this purpose. The licences detail the licence conditions and the volume of water which can be extracted from the licensed works.

### What if I wish to amalgamate a number of licences and the lands are non-contiguous?

To take and use water on a parcel of land which is non-contiguous to land on your existing licence GMW must approve an application to permanently transfer the licensed volume to a new (or existing) licence which includes the other land. Contact the Licensing Unit for details about this application.

### What does contiguous mean?

Contiguous lands are those that are linked by sharing a common boundary or are adjacent and only separated by features such as road reserves, private right of way or public or private easement.

### What does the application fee cover?

Application fees cover the full cost of undertaking a licence assessment in accordance with GMW's obligations under the *Water Act 1989*. This includes administering the application, undertaking a full site inspection and technical assessment.

### Do I have to pay all charges on the existing licenses prior to the amalgamation being approved?

Yes, any outstanding charges must be paid in full for all licenses which will be subject to the amalgamation. For specific details about which charges will apply to your licence, please contact the Licensing Unit.

### What happens after I lodge my application?

After you lodge your application GMW will notify you in writing that it has been received. If delays are expected you will be notified by GMW. When the decision has been made on your application you will be notified in writing of the outcome, either that the application has been approved or refused. Application fees are not refundable if an application is refused.

### Who can sign the form?

All applicants must sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.

If the applicant is a company, the directors and/or secretary must sign the form. A current company copy of an ASIC Company Search listing all directors and/or office bearers which is not more than twelve months old. Two directors or one director and one secretary must sign the form, unless the company has a sole director and secretary.

#### **How can I obtain a copy of my Company Search?**

You can obtain a company search statement by:

- Accessing the internet service at [www.asic.gov.au](http://www.asic.gov.au) or by phoning (03) 5177 3988.
- Requesting that GMW complete the searches on your behalf.
- Contacting your solicitor or legal advisor to conduct the search on your behalf (fees may apply).

#### **How can I obtain a statutory declaration?**

A statutory declaration is a written statement that you sign and declare to be true and correct in the presence of an authorised witness

A statutory declaration is available on the Justice web site. Details regarding how to complete it and who can sign it are available at this link. <https://www.justice.vic.gov.au/statdecs>

# PROFORMA FOR CONSENT OF LAND OWNER/ OCCUPIER/ CROWN LAND MANAGER

If an application for a licence includes land owned or occupied by a party other than the proposed licensee/s applicants must provide consent from land owners, occupiers or the relevant Crown Land Manager

I / We (print names): .....

Of (Postal Address): .....

being the legal owners/ occupiers/ Crown Land Manager of the land known as:

Property address: .....

| Vol | Fol | Lot No. | Plan No. | Crown Allotments | Section | Parish |
|-----|-----|---------|----------|------------------|---------|--------|
|     |     |         |          |                  |         |        |
|     |     |         |          |                  |         |        |
|     |     |         |          |                  |         |        |
|     |     |         |          |                  |         |        |
|     |     |         |          |                  |         |        |
|     |     |         |          |                  |         |        |

Authorise: .....  
 please include names of all Licence Holder(s)

of (Postal Address):.....

to access this land for the purpose of accessing and/ or operating works

Indicate Licence No: (if known).....

Signature(s) of owner/ occupier/ Crown Land Manager(s).....

Print Name(s) .....

Date: .....

\*if land title(s) are in the name of a company or other legal entity, an authorised officer (eg Director) must sign and provide evidence of this authorisation (ie Company extract).

**Note: If a company you are required to sign and completed the declaration on the next page**

# PROFORMA FOR CONSENT OF LAND OWNER/ OCCUPIER/ CROWN LAND MANAGER

## Declaration of Company:

**Please note:** If the applicant is a Company, please ensure that the form is signed by two directors, alternatively one director and one secretary, unless there is a sole director and secretary of the company

**Signed by Company (name) .....ACN .....  
in accordance with section 127(1) of the Corporations Act 2001 by being signed by those persons duly  
authorised to sign on behalf of the company:**

.....

Director

Name: .....

Position: .....

Address: .....

.....

.....

Date: .....

.....

Director/Secretary

Name: .....

Position: .....

Address: .....

.....

.....

Date: .....

### Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy & Data Protection Act 2014*. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at [www.gmwater.com.au](http://www.gmwater.com.au) or call 1800 013 357 to obtain a copy of this policy



# CREDIT CARD PAYMENT AUTHORITY



Applicant/company name:

.....

Payment for: **Amalgamation of Licences to Take and Use Water & Operate Works**

## CREDIT CARD DETAILS

Please tick (✓) appropriate card:

MasterCard       Visa

Card Number

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Expiry date \_\_\_\_\_

Total \$ \_\_\_\_\_

\_\_\_\_\_  
Cardholder's name

\_\_\_\_\_  
Cardholder's signature

**This page is destroyed by Goulburn-Murray Water after the Credit Card transaction has been processed.**

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