

## Installation of a Small Pipe Outlet for Non Irrigation Purposes

### What is this application form for?

A Small Pipe Outlet (SPO) is used for the supply of water for residential Garden, Dairy Shed Use, Stock use and other commercial uses in accordance with Use of Small Pipe Outlet Private Works Licence. ***It is not to be used for irrigation purposes.***

### Application Check List

Complete the checklist. Incorrect information may result in your application being refused. **Your application will be returned if it is ineligible or incomplete.**

Read the accompanying explanatory notes

Complete the form in full ensuring all relevant information is provided.

Complete the checklist. Incorrect information may result in your application being refused. **We will return Ineligible or incomplete applications.**

The Application has been completed, signed by **ALL** persons listed on the land title/s

Send the form, any required documentation directly to your Area office. (address on last page)

Goulburn-Murray Water will investigate each application and if approved will provide a licence agreement for signing including a full payment schedule.

Payment must be made prior to the commencement of any works. GMW accepts payment by cheque or credit card (form attached).

## 1. APPLICANT/S DETAILS

Please list full names, initials are not acceptable

Applicant/s: (Individuals or company name).....

Postal Address: .....

..... Postcode:.....

Telephone number: (.....) ..... Mobile number:.....

Fax Number: ..... Email: .....

## 2. DECLARATION OF APPLICANTS

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information to G-MW.

I acknowledge that Goulburn-Murray Water may release information contained in this application, at the discretion of G-MW to relevant parties and organisations in accordance with relevant legislation. I approve GMW to have discussions with relevant third parties such as the Irrigation Designer, Engineers and Contractors as necessary. I acknowledge that I have read and understand the accompanying explanatory notes and accept the terms and conditions contained therein.

I have read and acknowledge the conditions contained in Part 2 of this document.

Signature of applicant/s..... Date: .....

Printed name: .....

Signature of applicant/s..... Date: .....

Printed name: .....

### Protecting your privacy

Goulburn-Murray Water (GMW) collects, holds and manages personal information under the Privacy and Data Protection Act 2014 (Vic). Your personal information collected on this form will be used for the purpose of processing and administering this application and updating GMW's records. Information collected is usually disclosed to staff involved in processing your application, contractors, Connection staff and other relevant GMW staff. At times, GMW may be legally required to disclose personal information, for instance to the police, courts or other authorised organisations. Failure to provide the information sought may result in processing delays or non-acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information under the Freedom of Information Act 1989 (Vic). For further information please refer to GMW's Privacy Policy at [www.gmwater.com.au](http://www.gmwater.com.au) or call 1800 013 357 to obtain a copy of this policy.

## DECLARATION OF COMPANY

**Please note:** If the applicant is a Company, please ensure that the form is signed by two directors, alternatively one director and one secretary, unless there is a sole director and secretary of the company

Signed by Company (name) .....  
ACN .....in accordance with section 127(1) of the *Corporations Act*  
2001 by being signed by those persons duly authorised to sign on behalf of the company:

..... Director (signature)	..... Director/Secretary (signature)
Name: .....	Name: .....
Position: .....	Position: .....
Address: .....	Address: .....
.....	.....
.....	.....
Date: .....	Date: .....

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### 3. DESCRIPTION OF LAND WHERE WATER WILL BE USED

Property address (location address) .....

Vol	Fol	Lot No.	Plan No.	Crown Allotments	Section	Parish

Allocation Bank Account (ABA) .....

Delivery Share Entity .....

Water Use Licence/Registration      Yes       No       Number .....

### 4. SOURCE OF SUPPLY

Channel No: Delivery System .....

### 5. MEASUREMENT METHOD

Metered

Unmetered (Deemed)

### 6. PARTICULAR OF WORKS AND FLOW RATES

Area serviced by small pipe outlet (Ha) .....

Pumped installation diameter of suction line (mm) .....

Diameter of delivery line (mm) .....

Gravity pipe diameter: (mm) .....

### 7. . USES ASSOCIATED WITH THE SMALL PIPE OUTLET (please include details of all uses)

Residential Garden – Area Services in Ha .....

Stock Water - Area Services in Ha .....

Other (please specify) .....

## 8. Office Use Only

Pipe Permit Outlet Number

		D	S	.					
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Property number .....

Water Register PCL ID.....

GPS Reference:

Easting ..... Northing .....

Checked by

Officer Name ..... Officer's signature.....

<input type="checkbox"/>	Field inspection completed
<input type="checkbox"/>	Costing and SPO Private works licence completed
<input type="checkbox"/>	SP created in Editor, Pipe Permit Module
<input type="checkbox"/>	SP created in Asset Register
<input type="checkbox"/>	Water Administration notified (Sam & IPM)
<input type="checkbox"/>	Money received and receipted
<input type="checkbox"/>	Application Approved
<input type="checkbox"/>	Application Rejected

Approved by

CSM Name ..... CSM signature.....

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## Part 2 Conditions

### 1. Purpose

- A Small Pipe Outlet (SPO) is used for the supply of water for residential Garden, Dairy Shed Use, Stock use and other commercial uses in accordance with **Use of Small Pipe Outlet Private Works Licence**. *It is not to be used for irrigation purposes.*
- Small Pipe outlets are usually limited in size to a 50mm pipe outlet however larger suction lines up to 80mm may be approved upon application if there is a requirement to traverse long distances from the supply.
- Water orders are not required for these outlets and the volume used is nominally less than 10ML/yr.

### 2. Purchase of Water Entitlement

- The Property will need to hold sufficient Allocation to cover usage in any given season. Water Entitlement can be purchased through private negotiation or an independent Water Broker of your choice.

**Note: Additional administration fees are associated with the purchase of Entitlement.**

### 3. Water supply

- Goulburn-Murray Water (G-MW) does not undertake to supply water outside of the irrigation season. Customers should make adequate provision for the storage of winter supply either through the use of tanks or dams.
- G-MW does not guarantee that water will be fit for any use which may involve human or animal consumption, directly or indirectly, without first being properly treated.

### 4. Water Use

- If a Water Use Entity is required an additional application form - Application for A Water Use Licence or Water use Registration Form 23, with a current copy of title (less than 3 months old) is required.

**Note : Additional administration fees are associated with this application.**

### 5. Works

- G-MW will proceed with the investigation for the installation of a new outlet, on the basis that the owner indemnify G-MW against any claims for compensation in relation to this outlet in the future should the channel be piped, requiring reconnection, or rationalised and supply withdrawn.
- Where the works are approved. The applicant must enter into a **“Use of Small Pipe Outlet Private Works Licence”** with G-MW and lodge a cheque for the full amount of the metered installation as pre determined by G-MW.
- The Corporation will undertake or arrange an approved contractor to undertake the installation in accordance with G-MW Specifications.
- All works to be a minimum of 5 metres from an existing outlet or structure.
- The works are to be inspected and approved by an authorised officer of the Corporation during construction of the outlet.
- All works need to be completed within three months from the application approval. Failure to comply may result in cancellation of the Small Pipe Outlet permit.

### 6. Metering

- All new Small Pipe Outlets are to be installed at the customer's expense.
- All new SPO (commercial or residential) where estimated potential use is more than 10 ML/ year are required to have an approved magflo meter.
- Meter installation should be undertaken in accordance with G-MW's meter installation specifications.
- All SPO meter installations will be continually monitored for changes to water use practices that may affect the ongoing meter suitability.
- The maintenance and replacement of the connecting pipeline with screen filter shall be the responsibility of the landowner and must be maintained to the satisfaction of the Corporation. When required, approved maintenance works must be undertaken as per the Corporation's request and specifications. The landowner must contact the Corporation and obtain approval before any repairs are carried out.

### 7. Compliance with Guidelines

- When notice to comply has been served and, in the opinion of the Corporation the customer has not taken satisfactory action, the Corporation may undertake remedial action to remedy the problem if the security of supply to other customers is at risk. In these circumstances, the cost of any remedial action will be borne by the customer.

### 8. Referrals

- G-MW advise that the applicant may require a Planning Permit from the Local Shire Council or permission from other authorities prior to commencing any works and any approvals given by Goulburn-Murray Water do not satisfy these requirements. It is the applicants' responsibility to obtain all permits and permissions as necessary to undertake works other than those undertaken by Goulburn-Murray Rural Water Corporation.

## 9. Delivery Share

- If a Delivery Share is required an additional application form - Application for a Delivery Share (Form 34) is required.
- If you already have an existing Delivery Share then an Application to Vary a Delivery Share (Form 35) is required to attached the new service point to your delivery share.
- You can now permanently transfer delivery shares like Water Shares, so you could transfer it from another property that you own or from a neighbour in the same irrigation district. This is pending a channel capacity assessment – Application to Permanently Transfer Delivery Share (Form 36)
- Should you wish not to receive a Delivery Share then you will incur Casual Use fees which are at a higher rate than Infrastructure Access Fees that you would receive if you had a Delivery Share.

**Note : Additional administration fees are associated with this application.**

NORTH



**PLEASE DRAW A SITE PLAN: SHOW WHERE CHANNEL IS & WHERE YOU PROPOSE TO RUN YOUR PIPE**

## RETURN MAILING ADDRESSES

21 Wheeler Street  
SHEPPARTON VIC 3630

PO Box 165  
TATURA VIC 3616

PO Box 165  
ROCHESTER VIC 3561

PO Box 4  
PYRAMID HILL VIC 3575

PO Box 183  
COBRAM VIC 3644

PO Box 264  
KERANG VIC 3579

Note for consideration

### Deemed use formulas

In the event a meter is not required use will be calculated by deeming.

Residential (irrigated area)	Deemed Use
0-0.1 Ha	1 ML
0.1-2 Ha	2 ML
Stock Use (serviced area)	
Up to 100 hectares	1 ML
100 -200 ha	2 ML
200 – 300 ha	3 ML
More than 300ha	4 ML



# Credit Card Form

Application Payments



To pay your application fee by credit card, please complete this form and return with the application to;



Goulburn-Murray Water  
Po Box 165  
TATURA VIC 3616



reception@gmwater.com.au



(03) 5826 3334

## Credit Card Details

Mastercard  Visa

Card Number

-  -  -

Expiry Date

/

Amount \$

.

\_\_\_\_\_  
Card Holders Name

\_\_\_\_\_  
Card Holders Signature

## Application Details

Application number:

\_\_\_\_\_

Property Owner:

\_\_\_\_\_

Property Address:

\_\_\_\_\_

\_\_\_\_\_

Phone number:

\_\_\_\_\_

**This page will be destroyed by Goulburn-Murray Water once your credit card transaction has been processed.**

Note: Please put the correct payment fee amounts for the relevant application. Fees are available on the Goulburn-Murray Water website [www.gmwater.com.au](http://www.gmwater.com.au) or at your local Customer Service Centre.

### Protecting your privacy

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