



# Application to Add or Vary\* a GMW Service Point/Outlet

This application form must be completed and lodged with Goulburn-Murray Water if you are considering a new supply point or re-placing (upgrading) an existing supply point/outlet.

\*NOTE: This form is not to be lodged with Water Administration until all works have been added/ varied.

## 1. Owner(s) details

Surname/Company Name: .....

Given names: .....

Postal address: .....

..... Postcode: .....

Telephone number: ..... Mobile number: .....

Fax number: ..... Email: .....

## 2. Source of supply

Source Type (Channel/Pipeline/Creek/Bore/Lake/ Dam): .....

Details: (Channel #/Waterway/Pipeline #/Catchment).....

Irrigation Area/ DI Zone :.....

Gravity Delivery  Extractive

Other..... Service Pt No (If Existing) .....

GPS Location of Works: Easting: ..... Northing: .....

**Diversion Customers:** Licence Area: ..... Licence Type: .....

Stream Code: ..... Licence Entitlement: .....

## 3. Description of land on which water to be used

Allocation Bank Account (ABA)..... Property No. ....

Property address: .....

Volume: ..... Folio: .....

Lot Number: ..... Plan No.: .....

Crown Allotment/s: ..... Section: .....

Parish: .....



**4. Purpose for Service Point**

New Irrigation supply point	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Upgrading/Replacing existing supply point	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rationalisation of supply point no longer required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
New Stock and Domestic supply point	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**5. Description of proposed Scheme**

Culture to be irrigated.....  
 ..... Area (include details of any staging development) Ha.....  
 Designer of Irrigation System..... Telephone.....  
**If an on-farm pump is to be installed:** Pump Manufacturer: .....  
 Pump Model: ..... Power Source: .....KW: .....  
 Fuel tank Storage capacity: .....Litres Maximum Pressure in discharge pipe: .....Kpa.  
**If application is for a Stock and Domestic Supply:** Please indicate proposed water uses.  
 Residential Garden Area: .....Ha Stock Water Area Serviced: .....Ha  
 Dairy Shed: Yes / No Cows Milked: Other Uses:

**Note: All new approved applications are required to be metered at the customer’s expense.**

**6. Required Flow Rates**

Required Flow Rates	Minimum		Maximum	
<b>Variable speed</b>	<b>l/s</b>	<b>ML/d</b>	<b>l/s</b>	<b>ML/d</b>
<b>Constant flow rate</b>	<b>l/s</b>	<b>ML/d</b>	<b>l/s</b>	<b>ML/d</b>
<b>Proposed Pipe:</b> Inside Dia: mm	Outside Dia: mm			
Material:	Class/ Pn Rating:.			



**7. Customer Declaration**

I tender this information to you in the knowledge that it is factual. I am fully aware that it is an offence to supply false or misleading information to Goulburn-Murray Water.

Signature of applicant/s: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name/s: \_\_\_\_\_

If the name of the applicant is a Company name please provide the following details:

ACN No.: \_\_\_\_\_

Position (e.g. Director, Secretary): \_\_\_\_\_

*Please note: All person/s listed as the applicant must sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. If the applicant is a Company name, evidence must be provided that the person (s) has authority to sign on behalf of the Company. (e.g. A current Company Search not more than three months old).*

**OFFICE USE ONLY**

Officer Name: .....

Application – APPROVED / NOT APPROVED

Area Manager .....

**8. Signature of Goulburn-Murray Water Representative (Office use ONLY)**

All outlets and metering devices have been Removed/Added to the satisfaction of Goulburn-Murray Water standards

Signature of G-MW Rep: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name/s: \_\_\_\_\_

Position: \_\_\_\_\_

**9. Service Point Details (Office use ONLY)**

Service Point No: \_\_\_\_\_

Type (Facility): \_\_\_\_\_ Date: .....

Confirm GPS Details: Easting: ..... Northing: .....

Water Register PCL ID. \_\_\_\_\_

**OFFICE USE ONLY**

Water Administration notified    Database updated    Works order developed in Maximo

Assets    IPM    SAM    Water Register



## Part 2 SERVICE POINT GUIDELINES

- Where G-MW has specified the standards for meter selection and installation, and the meter has been purchased and installed in accordance with those standards then the installed **meter and meter emplacement component becomes the property of G-MW.** G-MW is responsible for the meter's ongoing operation, maintenance and future replacement.
- Where a change to an irrigation system occurs and the meter no longer meets the needs of the new system or G-MW requirements, then **the proponent of change will fund the replacement of the meter.**
- Where a customer plans a new or modifications to an existing design, it is the responsibility of the landowner to attain approval from G-MW for the works. Where this has not occurred the landowner will be required to undertake works necessary to bring the installation to an agreed G-MW standard.

For new service points please attached a minimum of two (2) copies of the design drawings, preferably on A3 size paper. The design should incorporate but not be limited to the following:

- 1 A Locality Plan indicating the proposed location of the works relative to the channels, drains, roads and any other structures in the surrounding area to a scale of 1:20,000 where possible.
- 2 A Site Plan showing the proposed location of the pump, outlet, isolation valve and flow meter relative to the channel, access tracks, easement / reserve boundaries and any other structures within a 20-metre radius to a scale of 1:200 where possible.
- 3 A longitudinal section plan of the meter outlet showing the cross section of the channel and invert levels and elevations of the pipe and structure to Australian Height Datum (AHD).
- 4 A G-MW standard drawing may be submitted with the application provided that additional information relating specifically to the works is submitted on an accompanying plan.
- 5 The design should take all OH&S issues into consideration including falls from heights, suitable access to the metering components, overhead and underground services, asbestos pipe etc.
- 6 It is the applicants' responsibility to obtain all permits and permissions as necessary to undertake works other than those undertaken by Goulburn-Murray Rural Water Corporation. Planning and environment issues may require approvals from Local Shire Council, CMA, DSE and Cultural Heritage Authorities.
- 7 Upon application G-MW will levy an Administration and Plan Checking Fee to cover document preparation costs. Applications will take on average, one month to process.
- 8 Payment of fees and signing of any works agreements must be completed before any works commence.
- 9 Some installation works may be restricted to low demand periods.
- 10 Landowners will be required to take the flow rates specified. Any variation could require changing of meter sizes at the landowners' cost.

### Purchase of Water Entitlement

- The Property will need to hold sufficient Allocation to cover usage in any given season. Water Entitlement can be purchased through private negotiation or an independent Water Broker of your choice.

**Note: Additional administration fees are associated with the purchase of Entitlement.**



### Water supply

- Goulburn-Murray Water (G-MW) does not undertake to supply water outside of the irrigation season. Customers should make adequate provision for the storage of winter supply either through the use of tanks or dams.
- G-MW does not guarantee that water will be fit for any use which may involve human or animal consumption, directly or indirectly, without first being properly treated.

### Delivery Share – GMID only

- If your property doesn't have a Delivery Share and one is required for a new outlet an additional application form – '*Application for a Delivery Share*' (Form 34) with a copy of current titles (less than 3 months old) is required.
- If your property has already an existing Delivery Share then an '*Application to Vary a Delivery Share*' (Form 35) is required with a copy of current titles (less than 3 months old), this will attach a delivery share to the new service point.
- Delivery Shares can also be permanently transferred similar to Water Shares, delivery shares can be transferred from another property that you own or from a neighbour in the same irrigation district. This is pending on a channel capacity assessment – '*Application to Permanently Transfer Delivery Share*' (Form 36) is required with a copy of current titles (less than 3 months old) and mortgagees consent where applicable.
- If a Delivery Share is not attached to the outlet '*Casual Use fees*' will be charge on water use and supply can only be taken when channel capacity is available.

**Note: Additional administration fees are associated with these applications.**

### Water Use Entity

- If a Water Use Entity is required an additional application form – '*Application for A Water Use Licence or Water use Registration*' (Form 23), with a current copy of titles (less than 3 months old) is required.

**Note: Additional administration fees are associated with this application.**