

## Application to register a Domestic and Stock Bore or to transfer a Bore Registration

### What is this application form for?

Use this form to make application to register a domestic and stock bore or transfer the registered ownership of a domestic and stock bore to the new owner/s upon sale of land.

### What to do:

- Read the accompanying explanatory notes and refer to the current fee schedule (which can be obtained by calling 03 5826 3544 or downloaded from [www.g-mwater.com.au](http://www.g-mwater.com.au)) before you fill out the form.
- Complete the form in full ensuring all relevant information is provided.
- Complete the checklist. Incorrect information may result in your application being refused. **We will return Ineligible or incomplete applications.**
- Send the form, any required documentation and the application fee to: Goulburn Murray Water, PO Box 165, TATURA , VIC 3616.
- Goulburn-Murray Water accepts payment by cheque or credit card.



# Application form

Register a Domestic & Stock bore or  
transfer a Bore Registration



## 1. APPLICATION TYPE

- Register existing Domestic and/or Stock bore       Transfer Registration of Domestic and/or Stock bore - change of land ownership

## 2. APPLICANT/S DETAILS (Seller/s details if application is to transfer the registration)

*Please list full names, initials are not acceptable - if more than 3 land owners please note in the space provided*

Applicant No 1: (Individual or company name).....

Applicant No 2: (Individual or company name).....

Additional applicants: .....

Postal Address: .....

..... Postcode: .....

Telephone number: ( ) ..... Mobile number: .....

Fax Number: ..... Email: .....

## 3. DECLARATION OF APPLICANT/S (Seller/s declaration if a transfer application)

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information to G-MW.

I acknowledge that Goulburn Murray water may release information contained in this application, at the discretion of G-MW to relevant parties and organisations in accordance with relevant legislation.

Signature of applicant 1 ..... Date: .....

Printed name: .....

Signature of applicant 2 ..... Date: .....

Printed name: .....

If the name of the applicant is a Company name please provide the following details:

ACN No: ..... Position (eg director): .....

Please Refer to the application notes for information about who should sign this application.

### Protecting your privacy

Goulburn-Murray Water protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Information Privacy Act 2000*. The personal information collected in this form will only be used for the purpose of administering your application. It will only be disclosed to appropriate staff in regard to the purpose for which it was provided. Failure to provide the information sought in this form may result in processing delays. You have a right to access and correct the personal information you provide to Goulburn-Murray Water. For further information regarding Goulburn-Murray Water's privacy statement please refer to our website at [www.g-mwater.com.au](http://www.g-mwater.com.au)

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## 4. BUYER/S DETAILS (If a transfer application)

Please list full names, initials are not acceptable - if more than 3 licensees please note in the space provided

Applicant No 1: (Individual or company name).....

Applicant No 2: (Individual or company name).....

Additional applicants: .....

Postal Address: .....

..... Postcode: .....

Telephone number: ( )..... Mobile number: .....

Fax Number: ..... Email: .....

## 5. DESCRIPTION OF LAND ON WHICH THE BORE/S ARE LOCATED

Property address: .....

Vol.: .....Fol: .....Lot No: .....Plan No: .....Crown Allotment: ..... Section: .....

Vol.: .....Fol: .....Lot No: .....Plan No: .....Crown Allotment: ..... Section: .....

Parish .....

Note: If additional lands are required please attach a separate list to this application.

## 6. DETAILS OF BORE/S (Include any known details)

Drilled

Well or shaft

Improved Spring

Other (specify) .....

Single bore system

Diameter of bore: .....m

Depth of bore: .....m

Bore number: .....

Year of construction: .....

Works (Bore Construction) Licence No: .....

Co-ordinates: Easting .....

Northing: .....

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## 7. BUYERS DECLARATION (if the application is to transfer)

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information to G-MW.

I acknowledge that Goulburn Murray water may release information contained in this application, at the discretion of G-MW to relevant parties and organisations in accordance with relevant legislation.

Signature of applicant 1 ..... Date: .....

Printed name: .....

Signature of applicant 2 ..... Date: .....

Printed name: .....

If the name of the applicant is a Company name please provide the following details:

ACN No: ..... Position (eg director): .....

Please Refer to the application notes for information about who should sign this application.

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## Credit Card Payment Authority

Applicant/company name: .....

Payment for Application for a Domestic and Stock Registration or Transfer of a Registration

### CREDIT CARD DETAILS

Please tick (✓) appropriate card:

### CREDIT CARD DETAILS:

MasterCard

Visa

Card No

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Expiry date \_\_\_\_\_

Total \$ \_\_\_\_\_

\_\_\_\_\_  
Cardholder's name

\_\_\_\_\_  
Cardholder's signature

**This page is destroyed by Goulburn-Murray Water after the Credit Card transaction has been processed.**

#### Protecting your privacy

Goulburn-Murray Water protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Information Privacy Act 2000*. The personal information collected in this form will only be used for the purpose of processing your credit card payment and will be destroyed once your payment has been processed. It will only be disclosed to appropriate staff in regard to the purpose for which it was provided. Failure to provide accurate or complete information may result in processing delays. You have a right to access and correct personal information you provide to Goulburn-Murray Water. For further information regarding Goulburn-Murray Water's Privacy Policy please refer to our website at [www.g-mwater.com.au](http://www.g-mwater.com.au)

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## General information and explanatory notes (retain for future reference)

**What is a bore?**

Bores are usually thought of as drilled holes constructed by drilling rigs. However the definition of a bore also includes sumps, wells and drag lines as well as any excavation used to intercept, collect and store groundwater for the purpose of taking and using it.

**Why do I need to register my domestic & stock bore?**

Registering your bore will ensure G-MW can consider your domestic and stock use if other groundwater users make application to increase groundwater extraction in your area. Registering your bore also provides valuable information for the future planning and management of groundwater resources in your area,

**What are domestic and/or stock purposes?**

If you are the owner or occupier of land on which a bore is located you may have the right (sometimes called a private right) to take and use water solely for the purposes of:

- household use
- watering of stock and pets
- watering of a kitchen garden (up to 0.4 hectares)

**Are there any ongoing fees for registering a domestic and stock bore?**

No. If you own or occupy the land where the bore is located, you are authorised to take water free of charge providing the water is used for domestic and stock purposes only.

## Assistance with completing the application form

**How do I get more information or assistance with completing this form?**

Read the information included below, and if you need further assistance contact the Licensing Unit between 8.00am and 4.45pm Monday to Friday

Telephone: (03) 5826 3544 or 1800 013 357 (free call from most fixed line phones)

Facsimile: (03) 5824 5815

Email: [licensingadmin@g-mwater.com.au](mailto:licensingadmin@g-mwater.com.au)

**Question 1 - Application Type**

Indicate whether you intend to:

- Register a Domestic and/or Stock bore for the first time with G-MW
- Transfer the existing registration of a Domestic and/or Stock bore to the new owners of the land on which the bore is located

**Question 2 - Applicant/s details**

All person/s listed on licence must complete and the application. If the applicant is a company, evidence must be provided that the person/s has authority to act on behalf of the company.

**Question 3 - Licensee (seller/s declaration if a transfer application)**

All person/s listed on the current licence must complete and sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.

If the applicant is a company, evidence must be provided that the person/s signing the application has authority to sign on behalf of the Company. This must be in the form of a current copy of an ASIC Company Search listing all directors and/or office bearers which is not more than three months old.

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## Question 4 - Buyer/s details (if a transfer application)

All person/s listed on licence must complete and the application. If the applicant is a company, evidence must be provided that the person/s has authority to act on behalf of the company.

## Question 5 - Description of land on which the bore/s are located and water used

Applicants must provide details of the land/s where the bore/s are located. The current ownership of this land must also be verified. To ensure this information is accurate G-MW requires a current copy of the title/s for all land. A Registered Title Search Statement (or in the case of a transfer Notice of acquisition or disposition) for each separate title must be provided. Rates notices cannot be accepted. An example of an acceptable Registered Search Statement is attached.

### How can I get a copy of my land titles?

You can obtain a registered search statement for land titles by:

- Accessing the Land Titles office via the internet at [www.land.vic.gov.au](http://www.land.vic.gov.au) or phone (03) 8636 2456
- Requesting that G-MW complete the searches on your behalf.
- Contacting your solicitor or legal advisor to conduct the search on your behalf (fees may apply)

## Question 6 - Details of bore (include all know details)

Please provide details of the current bore (if known). If you do not have all of this information, please complete as many details as possible.

## Question 7 - Declaration of buyers (if application is a transfer)

All person/s listed on the current licence must complete and sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.

If the applicant is a company, evidence must be provided that the person/s signing the application has authority to sign on behalf of the Company. This must be in the form of a current copy of an ASIC Company Search listing all directors and/or office bearers which is not more than three months old.

### How can I get a copy of my Company Search?

You can obtain a company search statement by:

- Accessing the internet service at [www.asic.gov.au](http://www.asic.gov.au) or phone (03) 5177 3988
- Requesting that G-MW complete the searches on your behalf.
- Contacting your solicitor or legal advisor to conduct the search on your behalf (fees may apply)

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Example of a Registered Search Statement produced for a land title from Land Victoria



## SAMPLE ONLY

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the provisions of the Copyright Act and for the purposes of Section  
32 of the Sale of Land Act 1962 or pursuant to a written agreement.

The information is only valid at the time and in the form obtained  
from the LANDATA REGD TM System. The State of Victoria accepts no  
responsibility for any subsequent release, publication or reproduction  
of the information.

### REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 88888 FOLIO 999

Security no : 888888888888E

Produced 17/03/2010 09:30 am

### LAND DESCRIPTION

Lot x on Plan of Subdivision 999999.  
PARENT TITLE Volume 888888 Folio 999  
Created by instrument 888888 24/04/1919

### REGISTERED PROPRIETOR

Estate Fee Simple  
Joint Proprietors  
JOHN DOE  
MARY DOE both of 9999 SMITH ST MELBOURNE 3051  
S999999F 09/11/1992

### ENCUMBRANCES, CAVEATS AND NOTICES

MORTGAGE AC9999999A 25/09/2003  
BENDIGO BANK LTD

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section  
24 Subdivision Act 1988 and any other encumbrances shown or entered on the  
plan or imaged folio set out under DIAGRAM LOCATION below.

### DIAGRAM LOCATION

SEE TP9999999P FOR FURTHER DETAILS AND BOUNDARIES

### ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: 999999 SMITH ST MELBOURNE VIC 3186