

Application for a Works Licence to: Construct, Alter, or Decommission a Dam or other structure – on or off a waterway

GOULBURN-MURRAY
WATER



What is this application for?

Use this form to make application for a Licence under section 67 of the *Water Act* 1989 (Vic) to:

- Construct, alter or decommission a dam, or other structure on a waterway which will be used to take, use, convey or store water.
- Construct, alter or decommission a private dam which is not on a waterway where the dam meets the criteria as a 'potentially hazardous dam'

*refer to explanatory notes for a definition of a potentially hazardous dam.

What to do:

- Read the accompanying explanatory notes and fact sheet and refer to the current fee schedule (which can be obtained by calling 1800 013 357 or downloaded from www.gmwater.com.au)
- Complete the application form:
 - The applicant must complete Section 1 – Applicant Details
 - The consulting design and construction engineer/s must complete Section 2 – Design and Construction Details
- Use the checklist to ensure you have completed and enclosed all of the required information and documentation. Incorrect information may result in your application being refused.
Your application will be returned if it is ineligible or incomplete.
- Send the form, any required documentation and the application fee to: Goulburn-Murray Water, PO Box 165, TATURA, VIC 3616 or email to licensingadmin@gmwater.com.au
- Goulburn-Murray Water accepts payment by cheque or credit card.

Important:

Before you complete this application form please read the attached Fact Sheet "*Licence to Construct – Private dams & works on waterway*" to determine if you require a licence to undertake the proposed work. If you are still unsure if you require a licence please contact the Licensing Unit on 1800 013 357.

1. APPLICATION TYPE

I/we make application for a licence to:

- | | | |
|--|------------------------------|---|
| <input type="checkbox"/> Construct new works: | <input type="checkbox"/> Dam | <input type="checkbox"/> other structure type (eg weir) |
| <input type="checkbox"/> Alter existing works: | <input type="checkbox"/> Dam | <input type="checkbox"/> other structure type (eg weir) |
| <input type="checkbox"/> Operate works: | <input type="checkbox"/> Dam | <input type="checkbox"/> other structure type (eg weir) |
| <input type="checkbox"/> Decommission works: | <input type="checkbox"/> Dam | <input type="checkbox"/> other structure type (eg weir) |
| <input type="checkbox"/> Renew an existing Licence to Construct Works No:..... | | |
| Have the details of the previous application changed | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

2. APPLICANT/S DETAILS

Please list full names, initials are not acceptable

Applicant No 1: (Individual or company name).....

Date of Birth:/...../.....

Applicant No 2: (Individual or company name).....

Date of Birth:/...../.....

Applicant No 3: (Individual or company name).....

Date of Birth:/...../.....

Applicant No 4: (Individual or company name).....

Date of Birth:/...../.....

Postal Address:

..... Postcode:

Telephone number: () Mobile number:

Fax Number: Email:

3. DESCRIPTION OF LAND WHICH THE WORKS ARE TO BE CONSTRUCTED, OR EXSITING WORKS ARE LOCATED

Property address:

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Parish

Note: If additional lands Parcels are required please attach a separate list to this application.

If any land is not in the ownership of the licensee/s please complete *Annexure 1 – Consent of Landowners (attached)*.

4. PROPOSED TAKE & USE OF WATER

If you intend to take and use water from a proposed dam, under most circumstances a licence is required. Please refer to the explanatory notes for information the licensing requirements which may apply to you.

Do you have an existing Licence to Take and Use Water?

- Yes - Licence/ Property No:..... Entitlement Volume:(ML)
- No – Please contact the Licensing Unit for further information about licensing requirements

OR

- I have a been assessed by G-MW as having a private right to take and use water
Private Right reference number:

5. WATER HARVESTING ARRANGEMENTS / ENVIRONMENTAL ASSESSMENT

Is the current/ proposed site of the works on a waterway with high ecological values or on a watercourse?

(Please see explanatory notes for assistance with answering this question)

- Yes No

Note: If you have answered Yes to the question above, an Environmental Impact Assessment must be completed by a suitably qualified consultant and submitted with this application form.

Name of the waterway/watercourse..... Tributary of:

Will the storage harvest catchment run-off?

- Yes No

Do you intend to pump water from a stream into the storage dam?

- Yes No

9. ABORIGINAL CULTURAL HERITAGE

Please refer to the explanatory notes prior to completing this section.

Please tick the box if you agree with the statement below:

- I/ we are aware of, and have fulfilled my/ our obligations under the Aboriginal Cultural Heritage Act 2006 and the Aboriginal Heritage Regulations 2007, in relation to the construction or alteration of any works associated with this application.

10. DECLARATION OF APPLICANTS

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information.

I acknowledge that GMW may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation. I approve GMW to have discussions with relevant third parties such as the Irrigation Designer, Engineers and Contractors as necessary.

Signature of applicant 1 Date:

Printed name:

Signature of applicant 2 Date:

Printed name:

Signature of applicant 3 Date:

Printed name:

Signature of applicant 4 Date:

Printed name:

DECLARATION OF COMPANY

Please note: If the applicant is a Company, please ensure that the form is signed by two directors, alternatively one director and one secretary, unless there is a sole director and secretary of the company

**Signed by Company (name)ACN
in accordance with section 127(1) of the Corporations Act 2001 by being signed by those persons duly
authorised to sign on behalf of the company:**

.....
Director Director/Secretary

Name: Name:

Position: Position:

Address: Address:

.....

.....

Date: Date:

Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy & Data Protection Act 2014*. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at www.gmwater.com.au or call 1800 013 357 to obtain a copy of this policy.

PART 2 – CONSULTING ENGINEER/S INFORMATION

ENGINEER/S TO COMPLETE

1. DETAILS OF ENGINEER RESPONSIBLE FOR INVESTIGATION, DESIGN AND SURVEILLANCE

Company name:

Contact person:

Postal Address:
..... Postcode:

Telephone number: () Mobile number:

Fax Number: Email:

Is the engineer a member of the Australian Institute of Engineers? Yes No

Membership Number (If applicable):

Qualifications/experience in Dam Design and Construction:
.....
.....

2. DETAILS OF ENGINEER RESPONSIBLE FOR CONSTRUCTION SUPERVISION

As per details listed above

OR if different:

Company name:

Contact person:

Postal Address:
..... Postcode:

Telephone number: () Mobile number:

Fax Number: Email:

Is the engineer a member of the Australian Institute of Engineers? Yes No

Membership Number (If applicable):

Qualifications/experience in Dam Design and Construction:
.....
.....

3. IDENTIFICATION OF POTENTIAL FOR UPSTREAM OR DOWNSTREAM IMPACTS

Will the proposed dam/ works inundate a neighbouring property at full supply level?

- Yes No

Please identify the nearest upstream developments and the approximate distance to the works:

Townshipkm Occupied dwelling/skm Road crossingskm

Dam:km Railway crossingkm

Identify the closest downstream development and its approximate distance:.....

Please identify the nearest downstream developments and the approximate distance to the works:

Township:km Occupied dwelling/skm Road crossingskm

Dam:km Railway crossingkm

Identify the closest downstream development and its approximate distance:.....

Please indicate on the plan the location of, and distance to the closest high voltage power lines:

Distance upstream.....m Distance downstream.....m

Will the proposed storage be sited on or near any easements: Yes No

Please list all environment/ catchments features located at, above or below the Work Site:

.....
.....

4. PRIVATE DAMS – HAZARD CATEGORY ASSESSMENT

Please indicate the hazard category (according to ANCOLD Guidelines on the Assessment of the Consequences of Dam Failures, 2000) of the proposed dam. For further information visit the ANCOLD website: www.ancold.org.au

- Very low Low Significant
 High - A High - B High - C
 Extreme

5. BY-PASS DESIGN DETAILS (FOR CONSTRUCTION/ ALTERATION OF DAMS)

A bypass mechanism must be installed for all dams to enable passing of minimum flows. Please refer to explanatory notes for further details.

Type of bypass: Size of bypass:

Max flow:ML Min flow:ML

Total catchment area:HA Minimum base flow:ML

6. PROPOSED WORKS SITE – LOCALITY AND SITE PLANS

LOCALITY PLAN

Please provide a locality plan for the proposed or existing works. Provide photographs if possible.

The Plan must include:

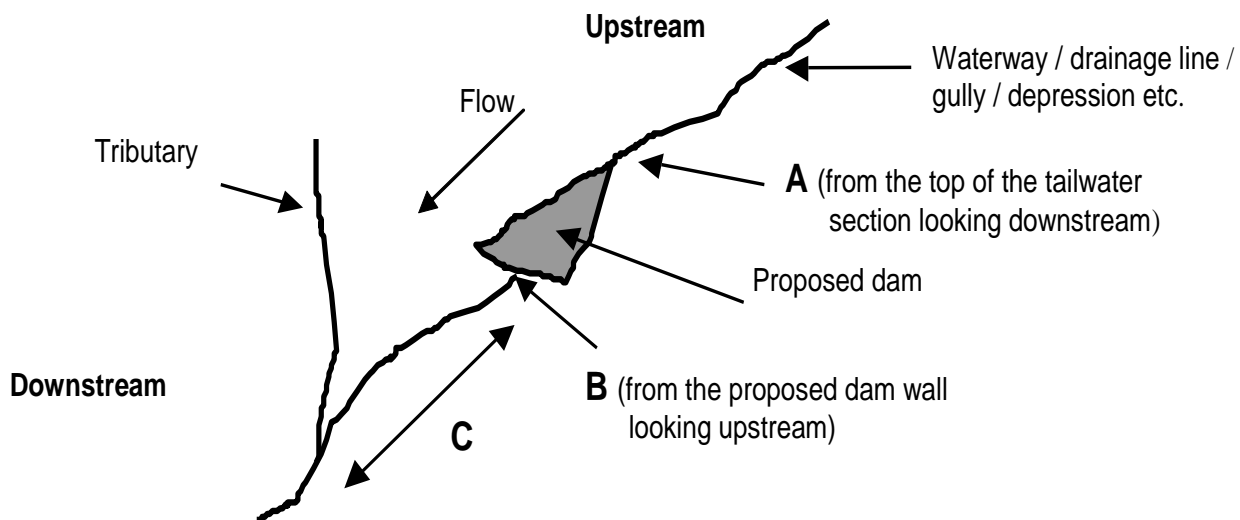
- The site of the proposed works and any existing works - labelled as number 1, 2, 3 etc.
- Roads, access to property and main features on property as well as approximate distances to property boundaries or other features.

SITE PLAN

Please provide a site plan for the proposed or existing site. Provide photographs if possible.

The Plan must include:

- Site details and distances clearly labelled
- Clear, specific details of the proposed site and other relevant sites
- Waterway/drainage line/gully/depression etc: downstream of proposed site at several locations and up to 500m downstream or to the next major tributary.



7. DESIGN SPECIFICATION AND PLANS

Your application must be accompanied by the following:

- Five (5) copies of the Engineer's computations and site plan. These must include the date they were prepared and the plan number/version number must be clearly identified on the plan.
- Dam computations designed for annual exceedable probability (AEP) of 1 in 100 years flood specification.

Please ensure the following is clearly labelled on the plans and provide details below where indicated.

Height

Height of dam/weir or other structure from downstream toe to top of wall:metres

Capacity

Capacity of dam/weir or other structures at full supply level:

Full Supply Level (FSL)ML Proposed storage capacity:ML

Freeboard

All dams must be designed to include 1.0 meter Freeboard, this height must be clearly identified in the plan.

Spillway

The spillway must be a minimum of 3 metres in width, cut in solid ground. The Spillway return must be constructed clear of the toe of the embankment. The Dam Spillway must be designed to mitigate erosion, installation of rock beaching of varying sizes no less than 300 millimetres.

Spillway capacity.....ML/day

Crest

The crest width must be increased as the height of the dam increases. The crest width and height must be clearly identified in the plan.

Crest width:meters

Side Batter slope

Side batter slopes, (horizontal to vertical) are to be a minimum of 3 to 1, and clearly indicated in the side elevation plan.

Compensation pipe

Must be installed and fitted with a gate valve that allows the dam to be fully drained within 72 hours.

Considerations for inflows must be included in design, pipe class and diameters must be indicated on the plan.

Diversion points must be independent and not connected to the compensation pipe unless a fully operational bypass mechanism is installed. Designs must mitigate erosion control of discharge. Anti-seepage cut-off Collars at least 1 metre square in area.

Outlet pipe: Diametermm Pipe Class.....

Trickle flow pipe

To prevent prolonged saturation resulting from continuous flows over the spillway a trickle flow pipe with a drop pit located so that it discharges back into the waterway away from the embankment and designed to control erosion. Pipe class and diameters must be indicated on the plan.

Outlet pipe: Diametermm Pipe Class.....

Measuring

Measuring Gauge boards and their location must be indicated on the plan

High Voltage Transmission Lines

Note the distance between the proposed dam location and any high voltage transmission lines.

8. DECLARATION OF ENGINEER/S

I confirm that I am the engineer responsible for design and construction of the dam and hold professional indemnity insurance for an amount of \$20 million or greater, with an undertaking to maintain the cover for at least seven years following the construction of the dam

I confirm that I have read the general information and explanatory notes.

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information.

I acknowledge that Goulburn Murray water may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation.

Signature of Engineer Date:

Printed name:

Business/ Company name:

(Please complete if more than 1 engineer)

Signature of Engineer Date:

Printed name:

Business/ Company name:

Goulburn-Murray Water (G-MW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the Privacy and Data Protection Act 2014 . Your personal information is collected on this form under the provisions of the Water Act 1989 and will be used for the purpose of administering this application and updating the Victorian Water Register. Information collected on this form may be made publicly available via the Victorian Water Register. You may apply to G-MW to restrict public access to all or some of your personal information. Information collected is usually disclosed to staff involved in processing your application, contractors and other relevant G-MW staff. We may also disclose information relating to water usage and entitlements to other organisations were necessary for carrying out research in the public interest. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at www.g-mwater.com.au or call 5826 3500 to obtain a copy of this policy.

Assistance with completing the application form

How do I get more information or assistance with completing this form?

Read the information included below, and if you need further assistance contact the Licensing Unit between 8.00am and 4.45pm Monday to Friday

Telephone: 1800 013 357

Facsimile: (03) 5826 3334

Email: licensingadmin@gmwater.com.au

This application form is in two parts:

- Part 1 should be completed and signed by the licence applicant/s.
- Part 2 should be completed and signed by the design and construction engineer/s.

Part 1- Applicant details

<p>Question 1 Type of Application</p>	<p>Please indicate whether you are applying for a licence to construct new works, alter existing works or to decommission or remove works. You can also use this form to renew an existing licence. If this is an application to renew an existing licence please indicate by ticking the box in this section. If the work has not been completed by the expiry date, the licence may be renewed once only. If works have not been carried out within the licence renewal period, an application for a new licence will be required.</p>
<p>Question 2 Applicant/s details</p>	<p>All applicants must complete and sign the application form. If any of the applicants is a company, the directors must sign the form where appropriate.</p>
<p>Question 3 Description of land on which the works are to be constructed or existing works are located</p>	<p>Applicants must provide details of the land where the works are to be undertaken or the dam is being constructed. The current ownership of this land must also be verified. To ensure this information is up to date</p> <p>GMW requires a current copy of the title/s for all land. If the works are to be constructed on land that is not in the applicant's ownership, written consent from the landowner is required. Please complete Annexure 1 – Consent of Landowner for this purpose.</p> <p>A Registered Title Search for each separate title must be provided. Rates notices will not be accepted.</p> <p>An example of an acceptable Registered Title Search is attached.</p> <p>How can I obtain a copy of my Registered Title Search? You can obtain a registered title search (see attached example of the correct search) by:</p> <ul style="list-style-type: none"> • Accessing the Land Titles office via the internet at www.land.vic.gov.au or phone (03) 8636 2456 • Requesting that GMW complete the search/s on your behalf. • Contacting your solicitor or legal advisor to conduct the search/s on your behalf (fees may apply)
<p>Question 4 Proposed use of water</p>	<p>Please indicate if you have an existing licence to take and use water, and if so list the licensed volume. If you do not have an entitlement and you intend to take water from the proposed dam you will be required to apply for a licence to take and use water and purchase the required volume of water from an existing water entitlement owner prior to lodging your application for a works licence. A licence to take and use water is generally issued for a term of 1 year, and is renewed each year upon payment of annual charges. A Licence to Take and Use Water authorises the licensee to extract surface water and use it for irrigation, commercial, domestic and stock or use the dam for aesthetic or other licensed purposes.</p> <p>Under very limited circumstances you may have what is called a private right to access water for domestic or stock purposes. You should contact the Licensing Unit to determine if this applies to you as you may be required to make application for a private right determination.</p>

<p>Question 5 Water harvesting arrangements and environmental assessment</p>	<p>You will need to provide details about whether the proposed dam is on a waterway with high ecological values or a water course. Generally this can only be determined by applying to GMW to undertake a waterway determination for the proposed site.</p> <p>To make application for a waterway determination please contact the Licensing Unit. If you have already undertaken a waterway determination previously for this site please attach a copy of the determination or list the named waterway or water course. You should indicate if the proposed dam will collect run-off from the catchment. Generally this information will be provided to you in the letter issued to you by GMW when the Waterway Determination has been completed.</p> <p>Please indicate if you intend to pump water from a stream into the proposed dam. If so please list the details of the proposed pump including the pump type, manufacturer, make and output of the pump you intend to install.</p>
<p>Question 6 Aboriginal Cultural Heritage Requirements</p>	<p>If new works will be installed (pumps/pipes etc) as part of this application you must ensure that you comply with any obligations under the <i>Aboriginal Heritage Act 2006</i> – Please refer to the explanatory notes for further information before answering this question.</p>
<p>Question 7 Declaration of Applicant/s</p>	<p>All applicants must sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.</p> <p>If the applicant is a company, the directors and/or secretary must sign the form. A current company copy of an ASIC Company Search listing all directors and/or office bearers which is not more than twelve months old. Two directors or one director and one secretary must sign the form, unless the company has a sole director and secretary.</p> <p>How can I obtain a copy of my Company Search? You can obtain a company search statement by:</p> <ul style="list-style-type: none"> • Accessing the internet service at www.asic.gov.au or by phoning (03) 5177 3988. • Requesting that GMW complete the searches on your behalf.

Part 2- This section should be completed by the engineer/s

<p>Question 1 Engineer responsible for investigation, design and surveillance</p>	<p>The engineer co-ordinating the investigation, design and surveillance of the works should provide details. Please include membership details for the Australian Institute of Engineers if applicable and list recent experience in this field.</p>
<p>Question 2 Engineer responsible for construction</p>	<p>The engineer co-ordinating the construction of the works should provide details (if different to the engineer referred to in question 1). Please include membership details for the Australian Institute of Engineers if applicable and list recent experience in this field.</p>
<p>Question 3 Identification of potential for upstream or downstream impacts</p>	<p>Indicate in that plan and note distance between the proposed dam location and any high voltage transmission lines. Confirm the proposed storage will not inundate a neighbouring property. List all environment/ catchments features located at, above or below the proposed Site.</p>
<p>Question 4 Hazard Category</p>	<p>Please indicate the hazard category of the dam according to ANCOLD Guidelines on the Assessment of the Consequences of Dam Failures, 2000: (For further information refer to the ANCOLD website, www.ancold.org.au)</p>
<p>Question 5 By-Pass design details</p>	<p>A bypass mechanism must be installed in all new dams to pass minimum flows, please contact the Licensing Unit for specific requirements. To calculate these requirements please contact Goulburn Murray Water on (03) 5826 3702. There are a number of Bypass mechanism methods available for harvesting water in the catchments whilst maintaining flows in the waterway.</p>
<p>Question 6 Proposed works site and locality plans</p>	<p>Locality Plan Provide copies of the site and locality plans for the proposed works showing the location of the works and any existing dams or structures. Roads and access points must be included along with approximate distances to property boundaries and other features.</p> <p>Please attach photographs of the locality if possible.</p> <p>Site Plan Provide a plan which clearly shows details of the proposed site and any other relevant works sites. You should include waterway/drainage line/gully/depressions etc downstream of the proposed site at several locations and up to 500m downstream or to the next major tributary.</p> <p>Please attach photographs of the proposed site and other relevant features.</p>
<p>Question 7 Declaration of Applicant/s</p>	<p>All applicants must sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.</p> <p>If the applicant is a company, the directors and/or secretary must sign the form. A current company copy of an ASIC Company Search listing all directors and/or office bearers which is not more than twelve months old. Two directors or one director and one secretary must sign the form, unless the company has a sole director and secretary.</p> <p>How can I obtain a copy of my Company Search? You can obtain a company search statement by:</p> <ul style="list-style-type: none"> • Accessing the internet service at www.asic.gov.au or by phoning (03) 5177 3988. • Requesting that GMW complete the searches on your behalf.

General information and explanatory notes (retain for future reference)

Why do I need a licence to construct, alter, remove or decommission a dam or other structure on a waterway?

By law (section 67 of the *Water Act 1989 Vic*), anyone who proposes to construct, alter, remove or decommission a dam or other works located on a waterway, where the works are associated with the authorised take, use, conveyance or storage of water, must obtain a licence before any works may commence.

If the proposed works are not associated with the take and use of water (such as realignment or erosion control works) there is no requirement for a licence to be issued by Goulburn Murray Water under section 67 of the *Water Act 1989 (Vic)*. However you may still require a licence from the relevant Catchment Management Authority. You should visit www.dse.vic.gov.au/land-management/catchments/catchment-management-authorities to obtain further details from your local catchment management authority.

Do I need a licence to construct a dam or other structure which is not on a waterway?

A licence is only required if you intend to construct, alter or decommission a dam which is considered large or potentially hazardous regardless of whether or not it is located on a waterway.

A large or potentially hazardous dam is a dam which meets one of the following categories:

- The dam has a wall that is 5 metres or more high above ground level at the downstream end of the dam and a capacity of 50 megalitres or more; or
- The dam has a wall that is 10 metres or more high above ground level at the downstream end of the dam and a capacity of 20 megalitres or more; or
- The dam has a wall that is 15 metres or more high above ground level at the downstream end of the dam, regardless of the capacity.

How do I determine if the proposed works are on a waterway?

It is important that the proposed site is assessed to determine if it is on a waterway, and to obtain details about the catchment yield. If you are uncertain whether the proposed site is on a waterway, in most cases you will be required to make application for a Waterway Determination. Please contact the Licensing Unit for further details.

Do I require a licence if I am only making remedial repairs or carrying out maintenance on a dam, weir or other structure on a waterway?

If you are conducting routine maintenance works to a dam or other structure which will include excavation up to a 1,000mm in the dam wall (other than vertical in the spillway crest) providing the back fill is compacted appropriately, a licence is not required. If the works being undertaken are remedial rehabilitation works you must submit engineering design plans prepared by a suitably qualified and experienced engineer to GMW prior to commencing any work. GMW will assess the plans and advise in writing if proposed works require an application for a works licence to be submitted and approved.

If you are notified that a licence is not required the works must still be supervised by a suitably qualified and experienced engineer. An engineer's report must be completed by the engineer and provided to GMW within 30 days of the completion of the maintenance and rehabilitation works.

If the remedial or maintenance works will put at risk the integrity of the dam or structure they are not considered to be routine maintenance and you will be required to make application for a licence. This would include works to:

- Alter an existing dam or weir which will increase the storage capacity;
- Alter or repair a dam, weir or other structure that an engineer's report has identified as having failed (any breach to a dam wall or weir is considered failed).
- Decommission or remove a dam, weir or other structure.

Advertising and notifications

Do I have to advertise my application in the newspaper or notify my neighbours?

After you lodge your application, GMW will notify you in writing if you are required to advertise and/or notify your neighbours. GMW will send out the proforma for advertising and notification to neighbours, this will include a reference number which relates to your application. If the volume sought in the application is greater than 20ML you will be required to advertise and notify neighbours, if the volume is 19ML or less, only notification of neighbours will apply.

Are there any other legal obligations I should be aware of?

Yes, other statutory obligations may apply, some of these are outlined below but you should check with your consulting engineer to obtain information relating to all of your legal obligations.

Planning Applications

In addition to licensing requirements under the *Water Act 1989 (Vic)*, most local Shire Councils require a planning permit application to be lodged prior to any works commencing. You should contact your local Shire Council for information.

The Environment Protection and Biodiversity Conservation Act 1999 (the EPBC Act)

The *Environment Protection and Biodiversity Conservation Act 1999* include a number of relevant provisions which ensure that matters of national environmental significance are **protected** including:

- World heritage properties;
- Ramsar listed wetlands;
- Nationally threatened flora and fauna and ecological communities;
- Internationally protected migratory birds; and
- Commonwealth marine areas.

You should contact Environment Australia at: www.environment.gov.au or telephone: 1800 803 772 for further information and to determine your obligations prior to completing your application.

The Aboriginal Heritage Act 2006 and the Aboriginal Heritage Regulations 2007.

In Victoria, Aboriginal cultural heritage is protected and managed under the *Aboriginal Heritage Act 2006* (the Act) and the *Aboriginal Heritage Regulations 2007* (the Regulations).

Under the provisions of the Act a waterway, or land within 200m of a waterway, may be considered an area of cultural heritage sensitivity. To determine if the site of your proposed works may be in an area of cultural heritage sensitivity you can access an interactive map at: www.dpcd.vic.gov.au/indigenous/heritage-tools/areas-of-cultural-sensitivity

If works are proposed to be constructed or altered as part of a licence application, applicants need to be aware of their obligations. Applicants should also be aware that if your proposal to install (or alter) works meets the criteria for a high impact activity under Regulation 43 of the Act you may be subject to further obligations.

High impact activities include, among other things,

- the installation of any works affecting an area exceeding 25 square metres.
- the works are a linear project that is the construction of a pipeline (of any diameter) with a length exceeding 500 metres; or
- the works are a linear project with a length exceeding 100 metres (with a pipe diameter not exceeding 150 millimetres).

If the construction or alteration of works is considered a high impact activity and occurs in all or part of an area of cultural heritage sensitivity you may be required to prepare a Cultural Heritage Management Plan (CHMP).

You can check whether a Cultural Heritage Management Plan is required by accessing the “Aboriginal Heritage Planning Tool” developed by Aboriginal Affairs Victoria. The interactive online tool will guide you through a series of questions to help you determine your obligations. The website also has information to assist you with contacting the relevant Registered Aboriginal Party or Cultural Heritage Advisor if you require further assistance. You should access the tool available at <http://www.dpcd.vic.gov.au/indigenous/heritage-tools> and print a receipt of your results for inclusion in your application. If you do not have access to the internet please contact the Licensing Unit for further assistance.

Electricity Safety (Network Assets) Regulations

You must comply with the provisions of the *Electricity Safety (Network Assets) Regulations* for safe clearance from any works to powerline infrastructure. Please contact SP-AusNet prior to commencing any works using the details below:

Contact: Neil McLeod, Property Officer, Networks, Phone: 1300 360 795 or 03 9695 6000, email csc@sp-ausnet.com.au

fax: 03 9695 6666, postal Address: Locked Bag 14051 Melbourne City Mail Centre Victoria 8001

How can I find out more about the minimum standards for dam construction?

A range of information is available from the Australian National Committee on Large Dams Incorporated (ANCOLD Inc), which is an incorporated voluntary association of organisations and professionals with an interest in dams in Australia. ANCOLD has developed guidelines relating to minimum standards for dam construction which can be viewed at: www.ancold.org.au.

Do I need to make any further applications or meet any other requirements?

If you are constructing a dam, when the works are complete you will be required to lodge an application for a licence to operate the works. This application should be submitted to GMW one week prior to completing works and before the expiry of the Licence to Construct Works. You cannot operate the dam until a licence to operate the works has been issued. Please contact the Licensing Unit for a copy of the application form.

Prior to proceeding with this application, you must ensure that if you are constructing a dam for the purpose of taking and using water you have submitted a separate application for a Licence to Take and Use Water. You will also be required to arrange to purchase a water entitlement from another Licence holder. Applications are subject to approval by GMW and specific rules apply to particular catchments and waterways. You should ensure you fully understand the potential to trade an entitlement in your local area. Please contact the Licensing Unit for further information about the licensing requirements.

Under very limited circumstances you may have what is called a private right to access water for domestic or stock purposes. You should contact the Licensing Unit to determine if this applies to you as you may be required to make application for a private right determination.

What does the application fee cover?

Application fees cover the full cost of undertaking a licence assessment in accordance with GMW's obligations under the Water Act 1989. This includes administering the application, undertaking a site inspection and reviewing any submissions and referrals to other agencies made in relation to your application. If your licence is approved your new licence will be recorded in the Victorian Water Register and you will receive a copy of the licence document.

ANNEXURE 1
**PROFORMA FOR CONSENT OF LAND OWNER/ OCCUPIER/
CROWN LAND MANAGER**

If an application for a licence includes land owned or occupied by a party other than the proposed licensee/s applicants must provide consent from land owners, occupiers or the relevant Crown Land Manager

I / We (print names):

Of (Postal Address):

being the legal owners/ occupiers/ Crown Land Manager of the land known as:

Property address:

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Parish:

Authorise:

please include names of all Licence Holder(s)

of (Postal Address):.....

to access this land for the purpose of accessing and/ or operating works

Indicate Licence No: (if known).....

Signature(s) of owner/ occupier/ Crown Land Manager(s).....

Print Name(s)

Date:

Note: If a company you are required to sign and complete the declaration on the next page

ANNEXURE 1

PROFORMA FOR CONSENT OF LAND OWNER/ OCCUPIER/ CROWN LAND MANAGER

Declaration of Company:

Please note: If the applicant is a Company, please ensure that the form is signed by two directors, alternatively one director and one secretary, unless there is a sole director and secretary of the company

Signed by Company (name)ACN

in accordance with section 127(1) of the Corporations Act 2001 by being signed by those persons duly authorised to sign on behalf of the company:

.....
Director Director/Secretary

Name: Name:

Position: Position:

Address: Address:

.....

.....

Date: Date:



SAMPLE ONLY

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 88888 FOLIO 999

Security no : 888888888888E
 Produced 17/03/2010 09:30 am

LAND DESCRIPTION

Lot x on Plan of Subdivision 999999.
 PARENT TITLE Volume 888888 Folio 999
 Created by instrument 888888 24/04/1919

REGISTERED PROPRIETOR

Estate Fee Simple
 Joint Proprietors
 JOHN DOE
 MARY DOE both of 9999 SMITH ST MELBOURNE 3051
 S999999F 09/11/1992

ENCUMBRANCES, CAVEATS AND NOTICES

MORTGAGE AC9999999A 25/09/2003
 BENDIGO BANK LTD

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section
 24 Subdivision Act 1988 and any other encumbrances shown or entered on the
 plan or imaged folio set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE TP9999999P FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL
 -----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Credit Card Payment Authority

Applicant/company name:

.....

Payment for: **Application for Construct / Alter / Decommission of a Dam or Other Structure**

CREDIT CARD DETAILS

Please tick (✓) appropriate card:

CREDIT CARD DETAILS:

MasterCard Visa

Card Number

--	--	--	--	--	--	--	--	--	--

Expiry date _____

Total \$ _____

Cardholder's name

Cardholder's signature

This page is destroyed by Goulburn-Murray Water after the Credit Card transaction has been processed.

Protecting your privacy

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