

Register the Construction or Alteration of a Domestic & Stock or Aesthetic Dam

What is this application form for?

Use this form to make application to register the intent to construct or alter a domestic and stock dam.

Effective from 1 March 2011 land owners must register their intent to alter an existing dam or construct a new dam where that dam is located on parcel of land which is:

- Eight (8) hectares or smaller in size **or**
- Is within either a Rural Living Zone, Green Wedge Zone or a residential zone as defined in the Victorian planning provisions under the **Planning and Environment Act 1987**.

What to do:

- Read the accompanying explanatory notes and visit www.gmwater.com.au for more information about your obligations in relation to dam construction.
- Attach the application fee to the application form.
- Complete the form in full ensuring all relevant information is provided.
- Complete the checklist. Incorrect information may result in your application being refused. **We will return ineligible or incomplete applications.**
- Send the form, any required documentation and the application fee to: Goulburn-Murray Water, PO Box 165, TATURA, VIC 3616 or email licensingadmin@gmwater.com.au
- Goulburn-Murray Water accepts payment by cheque or credit card.

Application Checklist

Please tick or n/a	Applicants Name:								
	The application form has been completed and is attached.								
	<p>A copy of the current Certificate of Title/s (Registered Search Statement & Plan) produced within the last three months is attached.</p> <p>The Corporation can obtain a current Registered Search Statement (copy of title) on your behalf, please tick the box which is applicable:</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please complete the number of title searches required: I require (title search/es) at a cost of \$30.00 per title search</p>								
	<p>Payment of application fees is attached including:</p> <p>Mandatory Fees</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Application Fee</td> <td style="width: 30%; text-align: right;">\$ 63.00</td> </tr> </table> <p>Optional Fees</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Title Search (No of titles.....) @\$30.00 per search</td> <td style="width: 30%; text-align: right;">\$.....</td> </tr> <tr> <td>Historical Title</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>TOTAL PAYMENT ENCLOSED:</td> <td style="text-align: right;">\$.....</td> </tr> </table> <p>Payment by cheque or credit card is accepted (A credit card payment authority is attached to this application form)</p>	Application Fee	\$ 63.00	Title Search (No of titles.....) @\$30.00 per search	\$.....	Historical Title	\$	TOTAL PAYMENT ENCLOSED:	\$.....
Application Fee	\$ 63.00								
Title Search (No of titles.....) @\$30.00 per search	\$.....								
Historical Title	\$								
TOTAL PAYMENT ENCLOSED:	\$.....								

1. REGISTRATION TYPE

- Registration of intention to: Construct a new dam Alter an existing dam
- The dam will be used for: Domestic and Stock use Aesthetic use

2. APPLICANT/S DETAILS

Please list full names, initials are not acceptable

Applicant No 1: (Individual or company name).....

Date of Birth:/...../.....

Applicant No 2: (Individual or company name).....

Date of Birth:/...../.....

Applicant No 3: (Individual or company name).....

Date of Birth:/...../.....

Applicant No 4: (Individual or company name).....

Date of Birth:/...../.....

Postal Address:

..... Postcode:

Telephone number: () Mobile number:

Fax Number: Email:

3. DESCRIPTION OF LAND ON WHICH THE DAM IS (OR PROPOSED TO BE) CONSTRUCTED

Property address:

Vol.:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol.:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Vol.:Fol:Lot No:Plan No:Crown Allotment:Section:.....

Parish

4. HAS A WATERWAY DETERMINATION BEEN COMPLETED FOR THE PROPOSED DAM SITE?

- Yes Reference Number for application (if known)_____
- No GMW recommends that a waterway determination is undertaken prior to the construction or alteration of a dam. In some cases you may be subject to additional licensing requirements prior to the construction of a new dam.

6. DECLARATION OF APPLICANTS

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information.

I acknowledge that Goulburn-Murray Water may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation.

Signature of applicant 1 Date:

Printed name:

Signature of applicant 2 Date:

Printed name:

Signature of applicant 3 Date:

Printed name:

Signature of applicant 4 Date:

Printed name:

If the name of the applicant is a Company name please provide the following details:

ACN No: Position (eg director):

Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy & Data Protection Act 2014*. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at www.gmwater.com.au or call 1800 013 357 to obtain a copy of this policy.

DECLARATION OF COMPANY

Please note: If the applicant is a Company, please ensure that the form is signed by two directors, alternatively one director and one secretary, unless there is a sole director and secretary of the company

**Signed by Company (name)ACN
in accordance with section 127(1) of the Corporations Act 2001 by being signed by those persons duly
authorised to sign on behalf of the company:**

.....
Director	Director/Secretary
Name:	Name:
Position:	Position:
Address:	Address:
.....
.....
Date:	Date:

Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy & Data Protection Act 2014*. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at www.gmwater.com.au or call 1800 013 357 to obtain a copy of this policy.

General information and explanatory notes (retain for future reference)

Why do I need to register my domestic & stock dam?

New regulations require all new household dams in rural-urban fringe areas in Victoria to be registered with rural water corporations. Property owners in rural residential areas must register any new aesthetic dam, domestic and stock dam, or plans to significantly alter existing dams before commencing any works.

The regulations came into effect on 1 March 2011. Any dams constructed/ altered after this date are subject to the new regulations.

If you are unsure whether you need to register your dam refer to the attached flowchart.

Where can I find out more information about the registration program?

Information is available from the Department of Sustainability and Environment website at www.ourwater.vic.gov.au/saving/farms/dams, or contact the Licensing and we will send you out some information.

What is a rural residential area?

A rural residential area is any property located within the rural living zone, green wedge zones and any residential zone as defined by Victoria's Planning Schemes, or any property that is eight hectares (20 acres) or smaller.

You can check with your local council if your property is in a rural residential zone. Property owners can also find out what zone they live in by visiting the website: <http://services.land.vic.gov.au/landchannel/jsp/map/PlanningMapsIntro.jsp>

Land owners with existing dams in rural residential areas will not need to register them unless they want to significantly alter them. If you are unsure about the nature of an alteration please contact the Licensing Unit.

What if I am not in a rural residential area?

Property owners who live outside a rural residential area, with a property size greater than eight hectares; do not need to register their domestic and stock dams.

Do I need to register my dam if I intend to apply for a licence to construct a dam or a licence take and use water?

No, if you require a surface water licence (take and use) or a dam construction licence then you do not need to also register your dam. Your licence application form is sufficient for the purpose of the regulation.

If you are unsure whether you require a licence refer to the attached flowchart.

Are there any ongoing fees for registering a domestic and stock dam?

No, your application fee covers the costs of recording the details of your dam in the Victorian Water Register. Once this is completed there are no ongoing fees applicable.

Assistance with completing the application form

How can I get more information or assistance with completing this form?

Read the information included below, and if you need further assistance contact the Licensing Unit between 8.00am and 4.45pm Monday to Friday

Telephone: 1800 013 357 (free call from most fixed line phones)

Fax: (03) 5826 3334

Email: licensingadmin@gmwater.com.au

Question 1 – Application Type

Indicate whether you intend to either construct a new dam, or alter an existing dam for domestic and stock or aesthetic purposes.

Question 2 – Applicant/s details

One or more parties may apply to register the construction or alteration of the dam.

Question 3 – Description of land on which the dam is / or is proposed to be located.

Applicants must provide details of the land/s where the dam will (or has been) constructed. Please ensure the information reflects the current description of the land titles. This information is normally available on your council rates notice or can be obtained from the land titles office.

How can I get a copy of my land titles?

You can obtain a registered search statement for land titles by:

- Accessing the Land Titles office via the internet at www.land.vic.gov.au or phone (03) 8636 2456
- Contacting your solicitor or legal advisor to conduct the search on your behalf (fees may apply)

Question 4– Has a Waterway Determination been completed for the proposed dam site?

Please indicate whether a waterway determination has been conducted for this site. A waterway determination is normally carried out by GMW prior to the construction of any dam to provide land owners with information about whether the proposed site is located on a waterway and is subject to a requirement to obtain a licence to construct and/or operate the dam. The waterway determination will also provide information in relation to whether you may require a Licence to Take and Use Water for the proposed or altered dam.

If you proceed with an application for a waterway determination there is an application fee of \$805.00 for 2016/2017. This fee includes the fee to register the dam. Please contact the Licensing Unit for further information.

If a waterway determination has not been completed you may still apply to register your dam and G-MW will contact you to provide further information about potential licensing requirements when your application is received.

Question 5 – Details of proposed dam works

You must answer all questions about the proposed dam works. If you are unsure of the information required please contact the Licensing Unit.

The following calculation should be used to determine the storage capacity of the dam:

Surface area X max wall height to spillway X 0.4 (takes into consideration storage batters) \square 1000 = storage capacity in megalitres.

You must indicate on the site plan provided the location of the dam on the property relevant to other features. You should also include the offset (distance) between the proposed dam and the property boundaries. If you are registering the alteration of an existing dam you should also indicate the proposed changes to the dam (eg: size, wall height or layout etc).

Question 6 - Declaration of applicants

All applicants listed must sign the application form.



Credit Card Payment Authority

Applicant/company name:

.....

Payment for: **Application to Register the Construction or Alteration of a D&S / Aesthetic Dam**

CREDIT CARD DETAILS

Please tick (✓) appropriate card:

CREDIT CARD DETAILS:

MasterCard Visa

Card Number

--	--	--	--	--	--	--	--	--	--	--	--

Expiry date _____

Total \$ _____

Cardholder's name

Cardholder's signature

This page is destroyed by Goulburn-Murray Water after the Credit Card transaction has been processed.

Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy & Data Protection Act 2014*. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non-acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at www.gmwater.com.au or call 1800 013 357 to obtain a copy of this policy.