

# Application to register a Domestic and Stock Bore or to transfer a Bore Registration

GOULBURN-MURRAY  
WATER



## What is this application form for?

Use this form to make application to register a domestic and stock bore or transfer the registered ownership of a domestic and stock bore to the new owner/s upon sale of land.

## What to do:

- Read the accompanying explanatory notes and refer to the current fee schedule (which can be obtained by calling 1800 013 357 or downloaded from [www.g-mwater.com.au](http://www.g-mwater.com.au)) before you fill out the form.
- Complete the form in full ensuring all relevant information is provided.
- Complete the checklist. Incorrect information may result in your application being refused. **We will return Ineligible or incomplete applications.**
- Send the form, any required documentation and the application fee to: Goulburn-Murray Water, PO Box 165, TATURA , VIC 3616.
- Goulburn-Murray Water accepts payment by cheque or credit card.



## 1. APPLICATION TYPE

- Register existing Domestic and/or Stock bore       Transfer Registration of Domestic and/or Stock bore – change of land ownership (no fee applies)

## 2. APPLICANT DETAILS (Seller/s details if application is to transfer the registration)

Please list full names, initials are not acceptable – if more than 3 licensees please note in the space provided

Applicant No 1: (Individual or company name).....

Applicant No 2: (Individual or company name).....

Additional applicants: .....

Postal Address: .....

..... Postcode: .....

Telephone number: ( ) ..... Mobile number: .....

Fax Number: ..... Email: .....

## 3. DECLARATION OF APPLICANT/S (Seller/s declaration if a transfer application)

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information.

I acknowledge that Goulburn-Murray Water may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation.

**Please note:** If the applicant is a company two directors must sign the form, alternatively one director and one secretary must sign, unless there is a sole director of the company.

**Signature of applicant 1** ..... Date: .....

Printed name: .....

**Signature of applicant 2** ..... Date: .....

Printed name: .....

**Please refer to the application notes for information about who should sign this application.**

If the name of the applicant is a Company name please provide the following details:

ACN No: ..... Position (eg director): .....

### Protecting your privacy

Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the *Privacy & Data Protection Act 2014*. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and correct your personal information. For further information please refer to our Privacy Policy at [www.g-mwater.com.au](http://www.g-mwater.com.au) or call 1800 013 357 to obtain a copy of this policy

**4. BUYERS DETAILS (If a transfer application)**

Please list full names, initials are not acceptable – if more than 3 licensees please note in the space provided

Applicant No 1: (Individual or company name).....

Applicant No 2: (Individual or company name).....

Additional applicants: .....

Postal Address: .....

..... Postcode: .....

Telephone number: ( ) ..... Mobile number: .....

Fax Number: ..... Email: .....

**5. DESCRIPTION OF LAND ON WHICH THE BORE/S ARE LOCATED**

Property address: .....

Vol: .....Fol: .....Lot No: .....Plan No: .....Crown Allotment: .....Section:.....

Vol: .....Fol: .....Lot No: .....Plan No: .....Crown Allotment: .....Section:.....

Vol: .....Fol: .....Lot No: .....Plan No: .....Crown Allotment: .....Section:.....

Parish .....

**6. DETAILS OF BORE/S (include any known details)**

Drilled bore  Spear Point  Improved Spring

Single Bore system  Other (please specify): .....

Depth of bore/s:..... Bore diameter: .....

Present use of bore: ..... Year of construction: .....

Easting: ..... Northing: .....

Works Licence Number if known (Bore Construction Licence Number): .....

**7. BUYER/S DECLARATION (if the application is for a transfer)**

I confirm that the information supplied in this application is complete and correct to the best of my knowledge. I am aware that it is an offence to supply false or misleading information. I acknowledge that Goulburn-Murray Water may release information contained in this application, at the discretion of GMW to relevant parties and organisations in accordance with relevant legislation.

**Please note:** If the applicant is a company two directors must sign the form, alternatively one director and one secretary must sign, unless there is a sole director of the company.

**Signature of applicant 1** ..... Date: .....

Printed name: .....

**Signature of applicant 2** ..... Date: .....

Printed name: .....

**Additional applicants:**

**Signature(s)**..... Date: .....

Printed name: ..... Date: .....

If the name of the applicant is a Company name please provide the following details:

ACN No: ..... Position (eg director): .....

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## General information and explanatory notes (retain for future reference)

### What is a bore?

Bores are usually thought of as drilled holes constructed by drilling rigs. However the definition of a bore also includes sumps, wells and drag lines as well as any excavation used to intercept, collect and store groundwater for the purpose of taking and using it.

### Why do I need to register my domestic & stock bore?

Registering your bore will ensure G-MW can consider your domestic and stock use if other groundwater users make application to increase groundwater extraction in your area. Registering your bore also provides valuable information for the future planning and management of groundwater resources in your area,

### What are domestic and/or stock purposes?

If you are the owner or occupier of land on which a bore is located you may have the right (sometimes called a private right) to take and use water solely for the purposes of:

- household use
- watering of stock and pets
- watering of a kitchen garden (up to 0.4 hectares)

### Are there any ongoing fees for registering a domestic and stock bore?

No. If you own or occupy the land where the bore is located, you are authorised to take water free of charge providing the water is used for domestic and stock purposes only.

## Assistance with completing the application form

### How do I get more information or assistance with completing this form?

Read the information included below, and if you need further assistance contact the Licensing Unit between 8.00am and 4.45pm Monday to Friday

Telephone: 1800 013 357 (free call from most fixed line phones)

Facsimile: (03) 5826 3334

Email: [licensingadmin@g-mwater.com.au](mailto:licensingadmin@g-mwater.com.au)

### Question 1 – Application Type

Indicate whether you intend to:

- Register a Domestic and/or Stock bore for the first time with GMW
- Transfer the existing registration of a Domestic and/or Stock bore to the new owners of the land on which the bore is located

### Question 2 – Applicant/s details

All person/s listed on licence must complete and the application. If the applicant is a company, evidence must be provided that the person/s has authority to act on behalf of the company.

### Question 3 – Licensee (seller/s declaration if a transfer application)

All person/s listed on the current licence must complete and sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.

If the applicant is a company, evidence must be provided that the person/s signing the application has authority to sign on behalf of the Company. This must be in the form of a current copy of an ASIC Company Search listing all directors and/or office bearers which is not more than three months old.

### Question 4 – Buyer/s details (if a transfer application)

All person/s listed on licence must complete and the application. If the applicant is a company, evidence must be provided that the person/s has authority to act on behalf of the company.

### Question 5 – Description of land on which the bore/s are located and water used

Applicants must provide details of the land/s where the bore/s are located. The current ownership of this land must also be verified. To ensure this information is accurate GMW requires a current copy of the title/s for all land. A

Registered Title Search Statement (or in the case of a transfer Notice of acquisition or disposition) for each separate title must be provided. Rates notices cannot be accepted. An example of an acceptable Registered Search Statement is attached.

**How can I get a copy of my land titles?**

You can obtain a registered search statement for land titles by:

- Accessing the Land Titles office via the internet at [www.land.vic.gov.au](http://www.land.vic.gov.au) or phone (03) 8636 2456
- Requesting that GMW complete the searches on your behalf.
- Contacting your solicitor or legal advisor to conduct the search on your behalf (fees may apply)

**Question 6 – Details of bore (include all know details)**

Please provide details of the current bore (if known). If you do not have all of this information, please complete as many details as possible.

**Question 7 - Declaration of buyers (if application is a transfer)**

All person/s listed on the current licence must complete and sign the application. If any person executes the document on behalf of another person or party, they must provide evidence of their authorisation. This can be in the form of a Power of Attorney or other legal document.

If the applicant is a company, evidence must be provided that the person/s signing the application has authority to sign on behalf of the Company. This must be in the form of a current copy of an ASIC Company Search listing all directors and/or office bearers which is not more than three months old.

**How can I get a copy of my Company Search?**

You can obtain a company search statement by:

- Accessing the internet service at [www.asic.gov.au](http://www.asic.gov.au) or phone (03) 5177 3988
- Requesting that GMW complete the searches on your behalf.
- Contacting your solicitor or legal advisor to conduct the search on your behalf (fees may apply)



## Credit Card Payment Authority

Applicant/company name:

.....

Payment for: **Application for Registration or Transfer of a D&S Bore**

### CREDIT CARD DETAILS

Please tick (✓) appropriate card:

### CREDIT CARD DETAILS:

MasterCard       Visa

Card Number

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Expiry date \_\_\_\_\_

Total \$ \_\_\_\_\_

\_\_\_\_\_  
Cardholder's name

\_\_\_\_\_  
Cardholder's signature

**This page is destroyed by Goulburn-Murray Water after the Credit Card transaction has been processed.**

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