



APPLICATION KIT FOR TEMPORARY TRANSFER OF A GROUNDWATER LICENCE

This kit is required when making application for temporary transfer of a groundwater licence.

THIS KIT IS IN TWO PARTS:

- PART ONE:** Application Form, documentation and checklist which must be returned with the application fee to G-MW
- PART TWO:** Information for the applicant to keep. It is important to retain this information and refer to it during the licensing process.

POSSIBLE DELAY IN PROCESSING APPLICATIONS

The extended dry conditions have lead to an increased number of Licence applications being received.

Goulburn Murray Water endeavours to process your application within 4 weeks of receipt, however applicants should be aware that in periods of high demand these times may vary.

To avoid delays please provide all necessary documentation with your application including the completed and signed checklist.

Application for Temporary Transfer of a Groundwater Licence CHECKLIST

This checklist must be completed and returned as part of the Application to:
Goulburn-Murray Water, PO Box 165, or 40 Casey Street, TATURA, VIC, 3616.

Office Use Only	Provided/ Complete	N/A to this Application	Applicants name:.....
<input type="checkbox"/>	<input type="checkbox"/>		All applicants have read the Essential Background Information.
<input type="checkbox"/>	<input type="checkbox"/>		The Application has been completed, signed by all persons listed on the land title(s), and is attached.
<input type="checkbox"/>	<input type="checkbox"/>		<p>A copy of the current company extract (not more than three months old) if licensee is a Company</p> <p>** A copy of your Company extract can be obtained from your solicitor or via the internet at www.asic.gov.au</p> <p>The Corporation can obtain a Company Extract on your behalf, please tick the box which is applicable:</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The cost of the Company Extract is \$45.00</p>

Please note: Failure to supply Goulburn-Murray Water with all of the above requirements will result in return of your application. Applicants should also note that once an application is lodged, a refund will not be provided should you choose not to proceed.

I declare and acknowledge that I have submitted the attached application in its entirety in accordance with the above checklist. I further acknowledge that if the application is incomplete it will be returned and will not be considered lodged with Goulburn-Murray Water.

Signature: Date:

Print name:

Position:

Office Use Only
Lodgement Officer signature: Date:

Application for a Temporary Transfer of a Groundwater Licence APPLICATION FORM

1. Agents details (i.e. Broker or Solicitor)

Name:

Contact person:*

Postal address:

..... Postcode:

Telephone number: Mobile number:

Fax number: Email:

**Please note: only agents listed on this application form will receive a copy of the letter of approval.*

2. Licensee / Seller(s) details

Surname:.....

Given names:

Postal address:

..... Postcode:

Telephone number: Mobile number:

Fax number: Email:

Groundwater Licence No:

Bore No:..... G-MW Ref No. (office use only).....

Volume of groundwater to be transferred:ML

3. Licensee / Seller(s) declaration

I/We tender this information to you in the knowledge that it is factual. I am fully aware that it is an offence to supply false or misleading information to Goulburn-Murray Water.

Signature of Applicant/s:..... Date:

Printed name/s:

If the name of the applicant is a Company name please provide the following details:

ACN No.:

Position (e.g. Director, Secretary):

4. Buyer(s) details

Surname:.....

Given names:

Postal address:

..... Postcode:

Telephone number:..... Mobile number:

Fax number:

Email:

Water to be transferred to :

Buyers Groundwater Licence No:..... Buyers Bore No.:

G-MW Ref No. (office use only).....

Please provide details about how the groundwater is to be used:

- | | |
|---|--|
| <input type="checkbox"/> Domestic and/or Stock | <input type="checkbox"/> Irrigation (Area to be irrigatedha) |
| <input type="checkbox"/> Commercial or Industrial | <input type="checkbox"/> Dairy Wash/Cooling |
| <input type="checkbox"/> Urban Supply | <input type="checkbox"/> De-Watering (Salinity, excavation etc.) |
| <input type="checkbox"/> Communal Domestic and/or Stock (number of residences.....) | |

Please provide details on the land on which the groundwater will be used:

* Mandatory – This section must be completed*

Property address:

Lot Number: Plan No.:

Crown Allotment/s: Section:

Parish:

5. Buyer(s) declaration

I/We tender this information to you in the knowledge that it is factual. I am fully aware that it is an offence to supply false or misleading information to Goulburn-Murray Water.

Signature of applicant/s: Date:

Printed name/s:

If the name of the applicant is a Company name please provide the following details:

ACN No.:

Position (e.g. Director, Secretary):

The ABN of Goulburn Murray Water is 46 761 336 846. This document becomes a Tax Invoice upon payment. Please retain a copy of this form for your own Taxation records.

CREDIT CARD PAYMENT FORM

Goulburn-Murray Water
PO Box 165
TATURA VIC 3616

or fax to (03) 5824 5815

Applicant/ Company name:

Temporary Transfer of a Groundwater Licence

CREDIT CARD DETAILS

Please tick appropriate card (✓):

Bankcard

MasterCard

Visa

Card No

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Expiry date _____

Total \$ _____

Cardholder's name

Cardholder's signature

This page is destroyed by Goulburn-Murray Water after the Credit Card transaction has been processed.



PART TWO

TEMPORARY TRANSFER OF A GROUNDWATER LICENCE BACKGROUND INFORMATION

**PLEASE RETAIN THIS SECTION
FOR FUTURE REFERENCE**

Application for a Groundwater Licence

ESSENTIAL BACKGROUND INFORMATION

You must read and understand the following information before applying for Transfer of a Groundwater Licence.

This kit allows you to Temporarily Transfer of Groundwater.

The transfer of entitlement lasts for the irrigation season. The transferred volume reverts back to the Sellers Licence for the next irrigation season, which begins on 1 July.

FREQUENTLY ASKED QUESTIONS RELATING TO TEMPORARY TRANSFERS

Why transfer groundwater?

Transfer of groundwater entitlement provides existing licensed groundwater users with the opportunity to maximise the value of their Licence by selling their unused entitlement, or to buy additional entitlement in areas where no new entitlement is being issued.

Who grants applications to transfer groundwater entitlement?

Goulburn-Murray Water (G-MW) facilitates the transfer of groundwater licence entitlement under the provisions of Section 62 of the *Water Act 1989*.

What rules apply to a Temporary Transfer?

Groundwater entitlement transfers are governed by trading rules. The following general rules apply to temporary transfer of groundwater:

1. Transfers can only occur between licensed bores located within the same trading zone. (Trading zone maps are available on www.watermove.com.au)
2. Transfers may occur between adjacent zones if the buyer and sellers bores are located within a 1 km distance from the boundary of those zones.
3. Transferred entitlement may be restricted or prohibited from use if it results in adverse impacts to other users or the environment.
4. Transferred entitlement is available for use from the date of approval until the end of the financial year (30 June).
5. If the sellers bore is operational, the pumping system must be metered before any entitlement can be traded.
6. The buyer must have a groundwater licence and metered bore before purchased water entitlement can be transferred.
7. Consideration must be given to ensure there are no negative impacts caused to existing

groundwater users and the environment by the proposed increase in volume being pumped from the buyers bore.

8. Water cannot be used by the applicant until the trade has been approved in writing.

Additionally, specific rules apply to individual trading zones. For more information regarding rules that apply to your zone please contact G-MW. Please note that areas governed by Groundwater Management Plans may have transfer rules that differ from the rules described above.

What is a Groundwater Management Area?

Groundwater Management Areas have been established in areas where groundwater has been intensively developed, or has the potential to be developed.

A Water Supply Protection Area may be declared for a Groundwater Management Area to commence the process for the development of a Groundwater Management Plan.

What is a Groundwater Management Plan?

Groundwater management plans are prepared to ensure that groundwater is managed sustainably. Groundwater management plans for water supply protection areas may be downloaded from the G-MW website at www.g-mwater.com.au

How does the buyer calculate the volume of water required?

Factors that need to be considered in calculating groundwater requirements include: the area of land to be irrigated, the method of irrigation, and crop type. Bore yield and the type of pump installed should also be taken into account.

Water quality information will also be important depending on how you intend to use the water. For calculating water use requirements, particularly for irrigation, it is advised that you contact the Department of Primary Industries for assistance on 136186 or via the web at www.dpi.vic.gov.au. Advice may also be sought from consulting Agronomists or specialist irrigation suppliers.

Do I need to meet the new Irrigation Development Guideline requirements?

An Irrigation Development Guideline Assessment will be required for irrigation developments that:

- propose to irrigate land that has never been irrigated before,

- increase the annual use limit on the land in the current licence, or,
- increase the area allowed to be irrigated in the current licence.

You will be contacted if the Irrigation Development Guidelines apply to you.

What happens if I have transferred up to my licence Entitlement and there is an increase in allocation by G-MW?

If the Licensee wishes to use above their Licence Entitlement that becomes available due to an increase in allocation a new “medium risk” temporary transfer application must be submitted prior to use. This will allow G-MW to consider impacts on existing authorised users.

Do I need to provide a company extract?

If any of the applicants listed on the application form is a registered company you will be required to submit a copy of a company extract printed within the last three months. This is required to confirm the correct ownership of the land to be licensed. Company extracts can be obtained from your solicitor or via the internet at www.asic.gov.au.

POTENTIAL HIGH RISK GROUNDWATER WORKS LICENCE APPLICATIONS

When assessing a Groundwater Licence Transfer application, G-MW has a legal obligation to consider existing authorised users of groundwater and the environment. These obligations are contained in Section 40 of the *Water Act 1989*.

CHECKLIST FOR HIGH RISK APPLICATIONS

High risk applications are those that may have impacts on other groundwater users or the environment. The following list contains issues that might generally make an application high risk:

- Near a National Park, Environmental Reserve or Heritage River;
- Within the boundary of a Groundwater Management Area or Proclaimed Water Supply Protection Area;
- Within a Groundwater Management Area or Water Supply Protection Area with specific rules affecting the application (Groundwater Management Plans are available on the G-MW website);
- Close to or within towns / communities with domestic water sourced largely or solely from groundwater;

- Close to any waterway or irrigation channel or other water body;
- Less than 300 m from any state observation bore;
- Less than 1000 m from any other bore, including domestic and stock bores or licensed bores;
- Where there is known interaction between groundwater and surface water;
- In areas where significant groundwater dependent ecosystems are known, (for example spring fed bogs or streams);
- Close to environmentally or culturally significant sites;
- Where groundwater development is already high;
- Near a potential site of groundwater contamination such as a land fill or feed lot;
- High volume applications (generally these applications intend to extract more than 200ML in the upper catchment and 500ML on the plains)
- Applications that are sensitive due to written objections that can demonstrate likely material interference caused by the application;
- Applications in known mineral water areas, where new extraction may compromise existing mineral springs or existing mineral water extraction.

This list is not considered to be comprehensive as other issues may cause the application to be high risk.

FURTHER TECHNICAL WORK

If your application to transfer groundwater entitlement is assessed as presenting a high risk G-MW may require you undertake technical work to demonstrate that your proposal will not adversely impact upon existing authorised groundwater users and the environment. This additional work, if applicable, will be required before the transfer of groundwater entitlement is considered.

The technical work may include a hydrogeological assessment and potentially more detailed site investigations which require a pumping test. Please note that the costs for further technical work, if required, are to be borne by the applicant. If you are required to undertake such work you will be advised by Goulburn-Murray Water.

Application for Transfer of a Groundwater Licence

GROUNDWATER INFORMATION

Nature of Enquiry	Contact	Advice available
Finding groundwater	Environmental Consultant / hydrogeologist Department of Sustainability and Environment (DSE) and Department of Primary Industries (DPI) Licensed borehole drillers Other groundwater users in your area.	Information on depth to groundwater, aquifer yields and groundwater salinity. General information about groundwater is available from the DSE's website www.dse.vic.gov.au , DPI website www.dpi.vic.gov.au Information about licensed drillers is available from the Australian Drilling Industry Association website www.adia.com.au
Groundwater quality	National association of Testing Laboratories (NATA) Department of Primary Industries	Sampling, testing and identifying acceptable limits. General information about groundwater is available from the DSE's website www.dse.vic.gov.au , DPI website www.dpi.vic.gov.au
Financial assistance	Goulburn-Murray Water	Grants may be available to assist with locating drilling sites and installing a groundwater pumping system in the Shepparton Irrigation District to assist with managing land salinity. Visit www.g-mwater.com.au and follow the links to groundwater for more information.
Bore licensing	Goulburn-Murray Water	To obtain information about bore construction licensing contact G-MW on 03 5833 5534 or visit www.g-mwater.com.au and follow the links to groundwater.
Drilling and Licensed drillers	Australian Drilling Industry Association Licensed borehole drillers	A listing of licensed drillers is available from www.adia.com.au and follow the links to contractors Drilling method, conditions and standards.
Hydrogeological assessment	Environmental consultant / hydrogeologist	Assess the impacts of groundwater pumping on authorised users and the environment.
Information about Groundwater Management levels and areas.	Goulburn-Murray Water	For groundwater level information, groundwater management area maps, and management plans visit www.g-mwater.com.au
Pump selection	Environmental consultant / hydrogeologist Licensed borehole driller	Pump type, specification and performance.
Economics	Department of Primary Industries	Economics of groundwater use, irrigation and drainage. General information is available from the DPI website at www.dpi.vic.gov.au
Bore maintenance	Licensed borehole driller	Bore refurbishment.
Metering	Specialist pump retailer Goulburn-Murray Water	Approved meters, specifications and installation. Contact the G-MW metering department on 03 5833 5000.
Environmental Concerns	Environmental Protection Authority	Advice available about Groundwater use in areas where sites have been contaminated such as feedlots and information about secondary use of water. www.epa.vic.gov.au
Mineral Springs	Mineral Springs Committee	Information about potential impacts on mineral springs resources www.mineralwater.vic.gov.au

